

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
TEMESCAL VALLEY WATER DISTRICT
JUNE 25, 2019, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD,
TEMESCAL VALLEY, CALIFORNIA 92883**

The following is a summary of the rules of order governing meetings of the Temescal Valley Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Temescal Valley Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Temescal Valley, California 92883 before June 22, 2019.

Allison Harnden, Office Manager

**AGENDA FOR REGULAR MEETING
June 25, 2019**

Page No.

- 1. Roll Call and Call to Order.**
- 2. Presentations and Acknowledgments.**
 - a. Update on August 27, 2019 Consolidated UDEL Election. **6-7**
- 3. Public Comment.**

BOARD ITEMS:

- 4. Minutes of the May 28, 2019 Regular Meeting.** **8-11**
RECOMMENDATION: Approve Minutes as written.
- 5. Payment Authorization Report.** **12-15**
RECOMMENDATION: Approve Report and authorize payment of the May 28-June 25, 2019 invoices.
- 6. Revenue & Expenditure Reports. (Unaudited).**
 - a. Revenue & Expenditure Reports. **16-33**
RECOMMENDATION: Note and file.
 - b. Lien update. **34**
RECOMMENDATION: Note and file.
- 7. California Special Districts Association (CSDA) 2019 Board Elections.** **35-44**
RECOMMENDATION: To be made by the Board.
- 8. Public Hearing on FY 2019/20 Budgets.** **45-53**
RECOMMENDATION:
 - a. Open Public Hearing.
 - b. Public Comment.
 - c. Discussion on FY 2019/20 Budgets.

- d. Close Public Hearing.
- e. Resolution No. R-19-10 Adopting FY 2019/20 Budgets.
RECOMMENDATION: Adopt Resolution No. R-19-10.

- 9. Trilogy Development.**
 - a. Homeowners Association update. (-)
 - b. Golf Course update. (-)

- 10. Sycamore Creek Development.**
 - a. Project Update. (-)
 - b. 1738 homes to be built. 1632 houses occupied to date. 94% complete.

- 11. Retreat Development.** (-)
 - a. Project Update.

- 12. Terramor Development (Forestar Toscana).**
 - a. Project Update. (-)
 - b. 1443 homes to be built. 292 houses released to date.

- 13. Harmony Grove (Griffin Homes).** (-)
 - a. Project Update.
 - b. 50 homes to be built. 6 houses released to date.

- 14. Water Utilization Reports.** 54-66
RECOMMENDATION: Note and file.

- 15. Sustainable Groundwater Management Act.** (-)
 - a. Project Update.

	<u>Page No.</u>
16. Committee Reports.	
a. Finance/Legislation (Director Rodriguez).	(-)
b. Engineering/Operations (Director Myers).	(-)
c. Public Relations (Allison Harnden).	
1. Caltrans Adopt-A-Highway sponsorship.	67-86
RECOMMENDATION: To be made by the Board.	
17. General Manager's Report.	
a. General Manager's Report.	87
b. ACS Engineering, Inc. Generator Final Payment Request.	88-89
RECOMMENDATION: Authorize the final payment in the amount of \$99,696.	
18. Operations Report.	90-92
a. Water and Sewer Operations.	
19. District Engineer's Report.	93-94
a. Status of Projects.	
20. District Counsel's Report.	(-)
21. Seminars/Workshops.	(-)
22. Consideration of Correspondence.	95
An informational package containing copies of all pertinent correspondence for the Month of May will be distributed to each Director along with the Agenda.	
23. Adjournment.	(-)

Candidate Nomination Report
 Mail Ballot Landowner District Election
 August 27, 2019

Updated 5/28/2019

DISTRICT: Temescal Valley Water District - **Full Term**
 INCUMBENTS: Charles W. Colladay, John Butler

VOTE FOR: 2
 QUALIFIED:

On Ballot

NAME / DESIGNATION / PERSONAL INFORMATION	DATE ISSUED	DATE FILED	DATE QUALIFIED	CANDIDATE STATEMENT
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NAME:	John Butler			
BALLOT DESIGNATION:	Incumbent			
RESIDENCE ADDRESS:	9086 Wooded Hill Dr, Temescal Valley, CA 92883			
MAILING ADDRESS:				
TELEPHONE NUMBER(S):	DAY:	(951)277-9556	EVE: (951)277-9556	
EMAIL:	heyjb40@att.net		FAX: (951)277-9556	
5/16/2019 5/23/2019				
NONE				
NAME:	Charles W. Colladay			
BALLOT DESIGNATION:	Incumbent			
RESIDENCE ADDRESS:	900 Poppy Ave, Corona Del Mar, CA 92625			
MAILING ADDRESS:				
TELEPHONE NUMBER(S):	DAY:	(949)675-2077	EVE: (949)675-2077	
EMAIL:	cwicc@cox.net		FAX:	
5/16/2019 5/23/2019				
NONE				
NAME:	Jerry Sincich			
BALLOT DESIGNATION:	Property Manager			
RESIDENCE ADDRESS:	25704 Lacebark Rd, Temescal Valley, CA 92883			
MAILING ADDRESS:				
TELEPHONE NUMBER(S):	DAY:	(951)603-3251	EVE: (951)603-3251	
EMAIL:	jsincich1@ca.rr.com		FAX:	
5/21/2019 5/29/2019				
NONE				

DISTRICT: Temescal Valley Water District - **Short Term**

VOTE FOR: 2

Not on Ballot

INCUMBENTS: David Harich, A.I. Fred Myers, A.I.

QUALIFIED:

NAME / DESIGNATION / PERSONAL INFORMATION				DATE ISSUED	DATE FILED	DATE QUALIFIED	CANDIDATE STATEMENT	
NAME:	David Harich			5/16/2019	5/23/2019		NONE	
BALLOT DESIGNATION:	Appointed Incumbent							
RESIDENCE ADDRESS:	9897 City Creek Road, Running Springs Ca 92382							
MAILING ADDRESS:	P.O. Box 921, Running Springs, CA 92382							
TELEPHONE NUMBER(S):	DAY:	(951)277-5103	EVE:					
EMAIL:	धारिच@wm.com		FAX:					
NAME:	Fred Myers			5/16/2019	5/23/2019		NONE	
BALLOT DESIGNATION:	Appointed Incumbent							
RESIDENCE ADDRESS:	8351 Butterfly Bush Ct, Temescal Valley, CA 92883							
MAILING ADDRESS:								
TELEPHONE NUMBER(S):	DAY:	(951)603-0076	EVE:					
EMAIL:	myersfh@aol.com		FAX:					

**MINUTES OF THE
REGULAR MEETING OF THE
TEMESCAL VALLEY WATER DISTRICT**

May 28, 2019

PRESENT

P. Rodriguez
J. Butler
D. Harich
F. Myers

ABSENT

C. Colladay

GUESTS

T. Davis
J. Sincich

STAFF

J. Pape
A. Harnden
M. McCullough
P. Bishop
J. Scheidel
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Temescal Valley Water District was called to order by Vice President Rodriguez at 8:30 a.m.

2. Presentations and Acknowledgments.

- 3. Public Comment** – Tracy Davis asked the Board about water availability for potential cannabis dispensaries the Riverside County Board of Supervisors is considering approving. Jerry Sincich asked the Board about the Coldwater Canyon Wash.

BOARD ITEMS:

4. Minutes of the April 23, 2019 Regular Meeting.

ACTION: Director Myers moved to approve the minutes as presented. Director Butler seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the April 23-May 28, 2019 invoices. Director Harich seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports. (Unaudited).

a. Revenue & Expenditure Reports.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

7. **FY 19/10 Draft Budget – For Discussion Only.**
8. **Trilogy Development.**
 - a. Homeowners Association update.
 - b. Golf Course update.
9. **Sycamore Creek Development.**
 - a. Project Update.
 - b. 1738 homes to be built. 1632 houses occupied to date. 94% complete.
10. **Retreat Development.**
 - a. Project Update.
11. **Terramor Development (Forestar Toscana).**
 - a. Project Update.
 - b. Ordinance O-19-01 of the Board of Directors of Temescal Valley Water District, acting in its capacity as the Legislative Body of Community Facilities District No.4 (Terramor) of Temescal Valley Water District, authorizing the Levy of Special Tax within Improvement Area No. 2 of the District.
ACTION: Director Myers moved to Adopt Ordinance No. O-19-0.1 Director Butler seconded. Motion carried unanimously.
 - c. 1443 homes to be built. 278 houses released to date.
12. **Harmony Grove (Griffin Homes).**
 - a. Project Update.
 - b. 50 estimated homes to be built. 6 houses released to date.
13. **Water Utilization Reports.**
ACTION: Note and file.
14. **Sustainable Groundwater Management Act.**
 - a. Project Update.

15. Committee Reports.

- a. Finance/Legislative (Director Rodriguez) – Director Rodriguez reported on his attendance at the SCAG Conference.
- b. Engineering/Operations – Staff to schedule a meeting before June 24th to review treatment plant expansion design.
- c. Public Relations (Allison Harnden) – Allison reported on the Temescal Valley Faire. She will also schedule a Board workshop to discuss the employee handbook.

16. General Manager's Report.

- a. General Manager's Report – The General Manager reported on current projects.
- b. Retreat HOA Request for Water Conservation Assistance.
ACTION: Director Butler moved to approve the changes to the Water Conservation Funding Program for Home Owners, HOA's & Commercial Buildings as presented. Director Myers seconded. Motion carried unanimously.

17. Operations Report.

- a. Water and sewer operations.

18. District Engineer's Report.

- a. Status of Projects.

19. District Counsel's Report – Mr. Saunders reported that he will obtain copies of the lawsuit dismissals from the County of Riverside for our records.**20. Seminars/Workshops.****21. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of April will be distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the May 28, 2019 Regular Meeting of the Temescal Valley Water District Board of Directors was adjourned at 10:33 a.m. by Vice President Rodriguez.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____

TEMESCAL VALLEY WATER DISTRICT
 PAYMENT AUTHORIZATION REPORT
 June 25,2019

Check #	Date	Payee ID	Payee	Amount
22628-22632	5/24/19		VOID	\$ -
22633	5/24/19	EL	EDUARDO LOPEZ-TRK MAINT	80.00
22634	5/28/19	CO	VOID	-
22635	5/28/19	DH	DAVID HARICH-BRD MEETING	243.87
22636	5/28/19	FM	FRED H. MYERS-BRD	243.87
22637	5/28/19	JB	JOHN B. BUTLER	246.37
22638	5/28/19	RO	PAUL RODRIGUEZ	246.37
22639-22641	5/28/19		VOID	-
22642	5/31/19	AD	PAYROLL	-
22643	5/31/19	BE	PAYROLL	-
22644	5/31/19	CG	PAYROLL	-
22645	5/31/19	CL	PAYROLL	-
22646	5/31/19	DB	PAYROLL	-
22647	5/31/19	JH	PAYROLL	-
22648	5/31/19	KN	PAYROLL	-
22649	5/31/19	LK	PAYROLL	-
22650	5/31/19	MM	PAYROLL	-
22651	5/31/19	PB	PAYROLL	-
22652	5/29/19	SWRCB	STATE WATER RESOURCES CONTROL BOARD	90.00
22653	6/14/19	AD	PAYROLL	-
22654	6/14/19	BE	PAYROLL	-
22655	6/14/19	CG	PAYROLL	-
22656	6/14/19	CL	PAYROLL	-
22657	6/14/19	DB	PAYROLL	-
22658	6/14/19	FM	PAYROLL	-
22659	6/14/19	JB	PAYROLL	-
22660	6/14/19	JH	PAYROLL	-
22661	6/14/19	KN	PAYROLL	-
22662	6/14/19	LK	PAYROLL	-
22663	6/14/19	MM	PAYROLL	-
22664	6/14/19	PB	PAYROLL	-
22665-22666	6/14/19	FI01	VOID	-
22667	6/14/19	FI01	FIDELITY INVESTMENTS	700.00
22668	6/14/19	FI01	FIDELITY INVESTMENTS	242.31
22669	6/14/19	FI01	FIDELITY INVESTMENTS	960.80
22671	6/14/19	KN-V	PAYROLL	-

TEMESCAL VALLEY WATER DISTRICT
 PAYMENT AUTHORIZATION REPORT
 June 25,2019

Check #	Date	Payee ID	Payee	Amount	
22672	6/14/19	MM-V	PAYROLL	-	
22673	6/5/19	EL	EDUARDO LOPEZ-TRK MAINT	80.00	
22674	6/5/19	RO	PAUL RODRIGUEZ-CONFERENCE EXP	1,113.94	
22675	6/14/19	ACSI	ALEXANDER'S CONTRACT SERVICES, INC.	5,318.10	
22676	6/14/19	DSC	DATABASE SYSTEMS CORP.	270.96	
22677	6/14/19	HO01	HOME DEPOT CREDIT SERVICES	2,361.72	
22678	6/14/19	PPE	PRIVATE PEST EXTERMINATORS	286.00	
22679	6/14/19	SEMA	SEMA INC.	783.04	
22680	6/14/19	SO03	SOUTHERN CALIF EDISON CO.	35,497.35	
22681	6/14/19	ST01	STAPLES CREDIT PLAN	513.92	
22682	6/14/19	UN01	UNDERGROUND SERVICE ALERT	140.76	
22683	6/14/19	USB01	US BANK GOVERNMENT SERVICES	990.95	
22684	6/14/19	WA01	WASTE MANAGEMENT - INLAND EMPIRE	276.88	
22687	6/6/19	MC	MOOTE COMPANIES LLC	2,750.00	CAP-PLT GEN RPLC
22688	6/14/19	MM	MEL MC CULLOUGH-EXP RPT	296.96	
22692	6/17/19	NDM	NEWPORT DIRECT MAIL	1,213.38	WATER QLTY RPT
22693	6/18/19	BE	PAYROLL	-	
22694	6/18/19	JH	PAYROLL	-	
22695	6/18/19	LK	PAYROLL	-	
22696	6/18/19	AMCG	AM CONSERVATION GROUP, INC.	1,046.36	FAIR-RAIN GAUGES
22697	6/18/19	AP01	APPLIED INDUSTRIAL TECHNOLOGIE	73.68	
22698	6/18/19	ATT01	AT&T	289.41	
22699	6/18/19	ATTM	AT & T MOBILITY	688.22	
22700	6/18/19	BA01	BABCOCK LABORATORIES, INC	1,885.00	
22701	6/18/19	BGM	BIG GIANT MEDIA	109.80	
22702	6/18/19	BLIC	BENEFICIAL LIFE INS COMPANY	506.36	
22703	6/18/19	BT	BT PIPELINE INC.	2,005.00	REPAIR MANHOLE
22704	6/18/19	CA16	CALIFORNIA CHOICE BENEFIT ADMINISTRATOR	5,933.66	
22705	6/18/19	CAM	CHANDLER INVESTMENT MANAGEMENT	1,000.00	
22706	6/18/19	CE01	CENTRAL COMMUNICATIONS	91.50	
22707	6/18/19	CL01	CLAYSON, BAINER & SAUNDERS	1,125.00	
22708	6/18/19	DMV	DMV	500.00	
22709	6/18/19	DTA	DTA	13,778.14	CFD #4 BILL TERRAMOR
22710	6/18/19	DU01	DUDEK & ASSOCIATES-CONT MGT/CFD	29,904.00	
22711	6/18/19	DU02	DUDEK & ASSOCIATES-SPECIAL PJTS	44,014.50	RES DES/SEWER MP/GIS/
22712	6/18/19	DWEI	DEXTER WILSON ENGINEERING INC	190.00	

TEMESCAL VALLEY WATER DISTRICT
 PAYMENT AUTHORIZATION REPORT
 June 25,2019

Check #	Date	Payee ID	Payee	Amount	
22713	6/18/19	GI	GORM INC.	187.36	
22714	6/18/19	GJR	GJR ELECTRIC	1,650.00	
22715	6/18/19	HA02	HACH COMPANY	3,864.71	
22716	6/18/19	HES	HOLLOWAY ENVIRONMENTAL SOLUTIONS	8,990.48	SLUDGE REMOVAL
22717	6/18/19	IW	ICONIX WATERWORKS INC	1,826.02	
22718	6/18/19	LUC	LAYFIELD USA CORPORATION	4,516.69	
22719	6/18/19	MCCO	MUROW CM	6,343.60	CAP-PLT EXP
22720	6/18/19	MH01	MCFADDEN-DALE HARDWARE CO.	43.54	
22721	6/18/19	MITI	MORR-IS TESTED IN	2,250.00	SEWER CLEANING
22722	6/18/19	NC	NORTHSTAR CHEMICAL	11,070.62	
22723	6/18/19	PLM01	PARRA LANDSCAPE MAINTENANCE	897.50	
22724	6/18/19	RTI	RICHARDSON TECHNOLOGIES INC.	560.00	
22725	6/18/19	ST02	STATE COMPENSATION INSUR.FUND	2,281.25	
22726	6/18/19	TWC	SPECTRUM BUSINESS	1,018.53	
22727	6/18/19	UBB	USA BLUEBOOK	414.14	
22728	6/18/19	UPG	UNITED POWER GENERATION	926.68	
22729	6/18/19	WA01	WASTE MANAGEMENT - INLAND EMPIRE	479.75	
22730	6/18/19	WE01	WESTERN MUNICIPAL WATER DISTR.	217,095.63	
22731	6/18/19	XI	XALOGY INC	5,572.95	
22732	6/18/19	REFUND	SUSAN ANGARD	2.64	
22733	6/18/19	REFUND	ART BALTIERRA	153.70	
22734	6/18/19	REFUND	PATRICIA MUNOZ	171.11	
22735	6/18/19	REFUND	JORDAN KING	181.06	
22736	6/18/19	REFUND	ETOP UDO-EMA	142.42	
22737	6/18/19	REFUND	JEANINE WILTZ	87.97	
22738	6/18/19	REFUND	SARAI LOPEZ	112.71	
22739	6/18/19	REFUND	BRIAN MITCHELL	210.87	
22740	6/18/19	REFUND	RENAE KILDE	166.39	
22741	6/18/19	REFUND	ELIZABETH OGREN	158.97	
22742	6/18/19	REFUND	KAREE MASON	215.53	
22743	6/18/19	REFUND	NPG INC.(CONT METER)	1,036.08	
Total				<u>\$ 430,717.08</u>	

TEMESCAL VALLEY WATER DISTRICT
PAYMENT AUTHORIZATION REPORT
June 25,2019

Check #	Date	Payee ID	Payee	Amount
THESE INVOICES ARE SUBMITTED TO THE TEMESCAL VALLEY BOARD OF DIRECTORS FOR APPROVAL AND AUTHORIZATION FOR PAYMENT				
<i>Mel McCullough - Finance Manager</i>				
Mel McCullough - Finance Manager				
6/25/19				
Date				

**TEMESCAL VALLEY WATER DISTRICT
INTERNAL BALANCE SHEET
31-May-19**

ASSETS

Fixed Assets (net of accumulated depreciation)		
Land	\$	902,118
Treatment Plants		13,579,223
Capacity Rights		13,503,639
Water System, Reservoir & Wells		8,745,506
Water & Sewer Mains		30,907,461
General Equipment Sewer/Water/ Furniture		275,605
Buildings & Entrance Improvements		287,389
		\$ 68,200,941
Current Assets		
Cash - Wastewater	11,649,580	
Cash - Water	13,015,315	
Cash - ID #1	555,942	
Cash - ID #2	343,240	
Cash - Nonpotable	2,352,706	
Cash - Deposits	3,495,665	31,412,446
		31,412,446
Accounts Receivable-Services/Developers		1,206,507
Assessment Receivable		10,965
Interest Receivable		52,000
Prepaid Expenses		46,869
Inventory		51,651
		32,780,439
Other Assets		
Work-in-Process		247,953
Deferred Outflows - Pension	\$	197,154
TOTAL ASSETS		\$ 101,426,487

LIABILITIES

Current Liabilities		
Accounts Payable	\$	379,866
Security Deposits		283,534
Payroll & Payroll Taxes Payable		47,797
Capacity & Meter Deposits		161,130
Fiduciary Payments Payable		2,745,218
Developer Deposits		305,783
Other Deposits		-
		3,923,328
Long-term Liabilities		
TVRP Note		1,417,425
Deferred Inflows - Pension		83,543
TOTAL LIABILITIES	\$	5,424,297

FUND EQUITY

Fund Balances		
Waste Water Fund Balance		34,758,657
Water Fund Balance		46,943,568
ID #1 Fund Balance		628,510
ID #2 Fund Balance		618,886
Recycled Water Fund Balance		13,052,570
TOTAL FUND EQUITY	\$	96,002,191
TOTAL LIABILITIES & FUND EQUITY	\$	101,426,487

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<u>WASTEWATER DEPARTMENT</u>								
OPERATING REVENUE:								
MONTHLY SEWER SERVICE CHARGE	205,682	193,500	12,182	2,127,096	2,128,500	(1,404)	2,320,000	(192,904)
MONTHLY SERVICE CHARGE-ID #1	10,767	10,767	-	118,437	118,437	-	129,200	(10,763)
MONTHLY SERVICE CHARGE-ID #2	12,180	12,180	-	133,963	133,980	(17)	146,150	(12,187)
MONTHLY SEWER SERVICE CHG-R COM	10,550	9,440	1,110	115,576	103,840	11,736	113,300	2,276
MISC UTILITY CHARGES/ REVENUE	86	400	(314)	8,443	4,500	3,943	5,000	3,443
STANDBY CHARGES	50,693	55,000	(4,307)	114,501	110,000	4,501	110,000	4,501
CFD REIMBURSEMENTS	-	-	-	10,000	10,000	-	20,000	(10,000)
INSPECTION CHARGES	4,089	3,800	289	44,663	42,000	2,663	46,000	(1,337)
TOTAL WASTEWATER REVENUE	294,047	285,087	8,960	2,672,679	2,651,257	21,422	2,889,650	(216,971)
OPERATING EXPENSES:								
PLANT WAGES EXPENSE	14,269	10,550	3,719	106,478	126,450	(19,972)	137,000	(30,522)
INSPECTION WAGES EXPENSE	3,720	2,400	1,320	27,500	28,600	(1,100)	31,000	(3,500)
PAYROLL TAXES EXP	322	250	72	2,946	2,750	196	3,000	(54)
EMPLOYEE BENEFITS-INS	361	1,425	(1,064)	10,026	17,075	(7,049)	18,500	(8,474)
EMPLOYEE BENEFITS-RETIREMENT	742	1,460	(718)	13,237	17,540	(4,303)	19,000	(5,763)
OVERTIME EXP	2,584	600	1,984	9,114	6,500	2,614	7,000	2,114
MILEAGE EXP	143	100	43	1,111	1,000	111	1,000	111
VACATION EXP	624	750	(126)	6,865	8,150	(1,285)	8,800	(1,935)
ELECTRICIAN LABOR COSTS	1,650	400	1,250	1,650	4,600	(2,950)	5,000	(3,350)
SCADA SYSTEM ADMIN/MAINT	-	850	(850)	7,798	9,250	(1,452)	10,000	(2,202)
LABORATORY TESTING COSTS	805	1,250	(445)	16,545	13,750	2,795	15,000	1,545
SLUDGE DISPOSAL/PUMPING COSTS	9,747	2,500	7,247	43,572	27,500	16,072	30,000	13,572
SLUDGE DISPOSAL BAG EXP	-	-	-	21,333	25,000	(3,667)	25,000	(3,667)
SLUDGE CHEMICAL EXP	4,516	5,000	(484)	61,709	55,000	6,709	60,000	1,709
EQUIPMENT RENTAL COSTS	-	200	(200)	-	2,000	(2,000)	2,000	(2,000)
EQUIPMENT REPAIRS & MAINT.	11,345	15,500	(4,155)	200,857	170,500	30,357	185,000	15,857
SEWER LINE REPAIRS	-	1,000	(1,000)	-	10,000	(10,000)	10,000	(10,000)
SEWER CLEANING AND VIDEO EXP	2,250	1,250	1,000	6,857	13,750	(6,893)	15,000	(8,143)
SECURITY AND ALARM EXP	-	-	-	915	2,250	(1,335)	3,000	(2,085)
PROPERTY MAINTENANCE	5,867	3,500	2,367	37,974	37,500	474	40,000	(2,026)
ENGINEERING/ADMIN. STUDIES	-	1,500	(1,500)	-	17,500	(17,500)	20,000	(20,000)
ENERGY COSTS	15,509	15,750	(241)	179,544	173,750	5,794	190,000	(10,456)
CONSUMABLE SUPPLIES & CLEANING	944	850	94	10,207	9,250	957	10,000	207
CHEMICALS, LUBRICANTS & FUELS	15,102	5,000	10,102	61,709	55,000	6,709	60,000	1,709
SMALL EQUIPMENT & TOOLS COST	2,995	1,250	1,745	33,632	13,750	19,882	15,000	18,632
PERMITS, FEES & TAXES (WTR BRD FEE)	646	2,100	(1,454)	23,735	23,000	735	25,000	(1,265)
SAWPA BASIN MONITORING EXP	-	-	-	11,080	25,000	(13,920)	25,000	(13,920)
MAP UPDATING/GIS EXP	-	-	-	-	1,500	(1,500)	2,000	(2,000)
MISC. OPERATING EXP	-	-	-	-	750	(750)	1,000	(1,000)
BAD DEBT EXPENSES	-	-	-	27	-	27	1,500	(1,473)
CONTINGENCIES (Cross Connection)	-	3,000	(3,000)	32,000	33,500	(1,500)	37,000	(5,000)
TOTAL OPERATING EXPENSES	94,141	78,435	15,706	928,421	932,165	(3,744)	1,011,800	(83,379)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	10,481	10,500	(19)	91,555	91,500	55	100,000	(8,445)
GENERAL ENGINEERING EXP	-	1,250	(1,250)	14,084	13,750	334	15,000	(916)
EMPLOYEE BENEFITS-INS	1,805	1,550	255	17,743	18,450	(707)	20,000	(2,257)
EMPLOYEE BENEFITS-RETIREMENT	2,120	1,820	300	20,830	21,780	(950)	23,500	(2,670)
ANNUAL ASSESSMENT EXP	-	-	-	5,688	5,000	688	5,000	688
PLAN CHECK & INSPECTION EXP	-	200	(200)	7,468	2,300	5,168	2,500	4,968
WAGES EXPENSE	17,450	17,625	(175)	146,026	151,375	(5,349)	164,000	(17,974)
VACATION EXP	797	1,000	(203)	8,769	10,750	(1,981)	11,500	(2,731)
PAYROLL TAX EXPENSES	296	240	56	2,650	2,860	(210)	3,100	(450)
OVERTIME EXP	-	100	(100)	6	1,000	(994)	1,000	(994)
MILEAGE EXP ADMIN	143	42	101	240	462	(222)	500	(260)
CONTRACT STAFFING EXP	-	-	-	-	1,000	(1,000)	2,000	(2,000)
LEGAL EXPENSES	-	800	(800)	7,908	9,200	(1,292)	10,000	(2,092)
AUDIT EXPENSES	-	-	-	5,400	5,500	(100)	5,500	(100)
BOARD COMMITTEE MEETING EXP.	1,122	1,000	122	7,554	11,000	(3,446)	12,000	(4,446)
ELECTION & PUBLIC HEARING EXP	-	-	-	-	-	-	-	-
COMPUTER SYSTEM ADMIN	1,362	1,500	(138)	16,066	16,500	(434)	18,000	(1,934)
BANK CHARGES EXP	1,354	1,250	104	19,841	13,750	6,091	15,000	4,841
MISCELLANEOUS & EDUCATION EXP	250	400	(150)	1,748	4,500	(2,752)	5,000	(3,252)
TELEPHONE, FAX & CELL EXP	1,012	1,000	12	9,839	11,000	(1,161)	12,000	(2,161)
OFFICE SUPPLIES EXP	1,249	1,400	(151)	14,018	15,000	(982)	16,000	(1,982)
PRINTING EXPENSES	-	-	-	5,530	4,500	1,030	6,000	(470)
POSTAGE & DELIVERY EXPENSE	951	1,100	(149)	11,477	12,100	(623)	13,200	(1,723)
PUBLICATIONS, NOTICES & DUES	193	1,100	(907)	1,057	12,100	(11,043)	750	307
EQUIPMENT LEASE EXPENSES	783	620	163	6,360	6,800	(440)	7,400	(1,040)
INSURANCE EXPENSES	2,482	2,400	82	20,998	26,000	(5,002)	28,000	(7,002)
COMMUNITY OUTREACH EXP	-	-	-	4,218	6,000	(1,782)	8,000	(3,782)
INVESTMENT EXP	-	400	(400)	3,600	4,400	(800)	4,800	(1,200)
TOTAL ADMINISTRATIVE EXPENSES	43,850	47,297	(3,447)	450,673	478,577	(27,904)	509,750	(59,077)
TOTAL WASTEWATER EXPENSES	137,991	125,732	12,259	1,379,094	1,410,742	(31,648)	1,521,550	(142,456)
NET OPERATING REVENUE/EXPENSE	156,056	159,355	(3,299)	1,293,585	1,240,515	53,070	1,368,100	(74,515)
NON-OPERATING SOURCE OF FUNDS:								
OTHER REVENUE REIMB-MANDATE COSTS	-	-	-	-	-	-	-	-
INTEREST INCOME	9,880	1,250	8,630	91,137	13,750	77,387	15,000	76,137
PROPERTY TAX INCOME	33,475	35,000	(1,525)	66,442	70,000	(3,558)	70,000	(3,558)
TOTAL NON-OPER SOURCE OF FUNDS	43,355	36,250	7,105	157,579	83,750	73,829	85,000	72,579
TOTAL SEWER REVENUE/EXPENSE	199,411	195,605	3,806	1,451,164	1,324,265	126,899	1,453,100	(1,936)
TRANSFER TO CAPITAL FUND-REPLACEMENT				565,062				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				886,102				
CONNECTION FEES				415,765				
				-				

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

WASTE WATER CAPITAL FUND:

ENDING FUNDS AVAILABLE 2017-2018	11,261,532
TRANSFER FOR CAPITAL FUND REPLACEMENT	565,062
TRANSFER FOR CAPITAL IMPROVEMENTS	1,301,867
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	<u>(733,984)</u>
TOTAL FUNDS AVAILABLE	<u>12,394,477</u>

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<u>WATER DEPARTMENT</u>								
OPERATING REVENUE:								
WATER SERVICE CHARGE	153,394	139,600	13,794	1,481,618	1,535,600	(53,982)	1,675,000	(193,382)
WATER USAGE CHARGES	319,246	376,200	(56,954)	3,501,105	3,803,800	(302,695)	4,180,000	(678,895)
WATER PUMPING CHARGE	17,623	14,400	3,223	125,636	145,600	(19,964)	160,000	(34,364)
FIRE PROTECTION CHARGES	2,817	2,800	17	32,773	30,800	1,973	33,500	(727)
MISC. UTILITY CHARGES	1,953	3,000	(1,047)	65,273	33,000	32,273	36,000	29,273
SERVICE METER INCOME	4,200	8,000	(3,800)	100,227	91,000	9,227	100,000	227
CELLULAR SITE LEASE	5,913	2,900	3,013	20,697	32,000	(11,303)	35,000	(14,303)
MWD READINESS TO SERVE CHARGE	9,848	11,800	(1,952)	132,658	130,000	2,658	142,000	(9,342)
STANDBY CHARGES	16,897	20,500	(3,603)	44,948	41,000	3,948	41,000	3,948
CFD REIMBURSEMENTS	-	-	-	10,000	10,000	-	20,000	(10,000)
INSPECTION CHARGES	3,578	3,400	178	39,080	37,200	1,880	40,400	(1,320)
TOTAL WATER REVENUE	535,469	582,600	(47,131)	5,554,015	5,890,000	(335,985)	6,462,900	(908,885)
OPERATING EXPENSES:								
WAGES EXPENSE	12,485	12,300	185	92,106	95,700	(3,594)	120,000	(27,894)
INSPECTION WAGES EXPENSE	3,256	3,150	106	25,125	25,350	(225)	27,500	(2,375)
PAYROLL TAXES EXP	282	170	112	2,578	2,030	548	2,200	378
EMPLOYEE BENEFITS-INS	877	1,335	(458)	10,679	14,685	(4,006)	16,000	(5,321)
EMPLOYEE BENEFITS-RETIREMENT	1,115	1,335	(220)	13,380	14,685	(1,305)	16,000	(2,620)
OPERATION-MILEAGE EXP	125	40	85	846	450	396	500	346
OVERTIME EXPENSE/ ON CALL	2,261	500	1,761	7,974	5,500	2,474	6,000	1,974
VACATION EXP	780	670	110	8,582	7,370	1,212	8,000	582
CONTRACT STAFFING-METER READS	5,318	5,400	(82)	57,273	59,600	(2,327)	65,000	(7,727)
SCADA SYSTEM ADMIN/MAINT	-	830	(830)	12,045	9,150	2,895	10,000	2,045
LABORATORY TESTING COSTS	1,080	1,000	80	13,061	11,000	2,061	12,000	1,061
COMPLIANCE TESTING (ISDE/CROSS)	-	250	(250)	275	2,750	(2,475)	3,000	(2,725)
LEAK DETECTION EXPENSE	-	670	(670)	-	7,370	(7,370)	8,000	(8,000)
EPA WATER TESTING EXP	-	500	(500)	-	5,500	(5,500)	6,000	(6,000)
EQUIPMENT RENTAL COSTS	-	-	-	-	1,500	(1,500)	2,000	(2,000)
EQUIPMENT REPAIRS & MAINT.	180	8,300	(8,120)	56,556	91,500	(34,944)	100,000	(43,444)
WATER LINE REPAIRS	-	3,350	(3,350)	-	36,850	(36,850)	40,000	(40,000)
ALARM MONITORING COSTS	-	-	-	561	2,100	(1,539)	2,625	(2,064)
PROPERTY MAINTENANCE	-	400	(400)	1,662	4,600	(2,938)	5,000	(3,338)
ENGINEERING/ADMIN. STUDIES	-	670	(670)	1,400	7,370	(5,970)	8,000	(6,600)
ENERGY COSTS	8,848	13,000	(4,152)	112,609	147,000	(34,391)	160,000	(47,391)
CONSUMABLE SUPPLIES & CLEANING	2,364	300	2,064	3,420	3,300	120	3,500	(80)
CHEMICALS, LUBRICANTS & FUELS	317	400	(83)	4,410	4,500	(90)	5,000	(590)
SMALL EQUIPMENT & TOOLS COST	1,043	170	873	2,189	1,870	319	2,000	189
PERMITS, FEES & TAXES	486	-	486	30,622	25,500	5,122	34,000	(3,378)
MAP UPDATING/GIS EXP	-	400	(400)	-	4,600	(4,600)	5,000	(5,000)
SERVICE METERS & PARTS COSTS	2,268	6,600	(4,332)	96,622	73,000	23,622	80,000	16,622
WHOLESALE WATER PURCHASES	204,036	328,500	(124,464)	2,514,597	3,321,500	(806,903)	3,650,000	(1,135,403)
WATER-MWD CAPACITY CHARGE	3,870	4,000	(130)	44,580	46,000	(1,420)	50,000	(5,420)
WATER-READINESS TO SERVE/REFUSAL CHARGE	9,189	10,000	(811)	106,320	110,000	(3,680)	120,000	(13,680)
WMWD-MGLMR EXP	-	-	-	116,314	116,314	-	116,314	-
BAD DEBT EXPENSES	-	-	-	27	-	27	1,500	(1,473)
CONSERVATION REBATE EXP	-	250	(250)	-	2,750	(2,750)	3,000	(3,000)
CONTINGENCIES(Cross Connection)	-	2,300	(2,300)	28,250	25,500	2,750	28,000	250
TOTAL OPERATING EXPENSES	260,180	406,790	(146,610)	3,364,063	4,286,894	(922,831)	4,716,139	(1,352,076)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2018-2019	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	9,171	9,200	(29)	80,111	79,900	211	87,500	(7,389)
GENERAL ENGINEERING EXP	-	1,700	(1,700)	18,122	18,700	(578)	20,000	(1,878)
PLAN CHECK & INSPECTION EXP	-	900	(900)	6,285	9,500	(3,215)	10,000	(3,715)
EMPLOYEE BENEFITS-INS	2,086	1,350	736	17,583	16,150	1,433	17,500	83
EMPLOYEE BENEFITS-RETIREMENT	2,449	1,580	869	20,642	18,920	1,722	20,500	142
ANNUAL ASSESSMENT EXP	-	-	-	5,688	4,000	1,688	4,000	1,688
WAGES EXPENSE	15,269	15,250	19	125,481	132,400	(6,919)	143,500	(18,019)
VACATION EXP	996	950	46	10,961	10,400	561	11,300	(339)
MILEAGE EXP ADMIN	143	42	101	143	460	(317)	500	(357)
OVERTIME EXPENSE	-	80	(80)	-	900	(900)	1,000	(1,000)
PAYROLL TAX EXPENSES	260	230	30	2,319	2,625	(306)	2,950	(631)
CONTRACT STAFFING OFFICE	-	-	-	-	2,000	(2,000)	2,000	(2,000)
LEGAL EXPENSES	-	420	(420)	5,826	4,600	1,226	5,000	826
AUDIT EXPENSES	-	-	-	4,725	5,000	(275)	5,000	(275)
BOARD COMMITTEE/ MEETING EXP.	982	875	107	6,612	9,625	(3,013)	10,500	(3,888)
COMPUTER SYSTEM EXP	1,192	850	342	14,059	9,350	4,709	10,000	4,059
BANK CHARGES EXP	1,185	1,250	(65)	17,361	13,750	3,611	15,000	2,361
MISCELLANEOUS & EDUCATION EXP	-	200	(200)	721	2,000	(1,279)	2,000	(1,279)
TELEPHONE EXP	1,061	850	211	8,417	9,350	(933)	10,000	(1,583)
OFFICE SUPPLIES EXP	1,064	850	214	11,478	9,350	2,128	10,000	1,478
PRINTING EXPENSES	-	-	-	4,109	5,000	(891)	5,000	(891)
POSTAGE & DELIVERY EXPENSE	291	900	(609)	10,069	10,100	(31)	11,000	(931)
PUBLICATIONS, NOTICES & DUES	-	200	(200)	2,301	2,000	301	2,000	301
EQUIPMENT LEASE EXPENSES	-	500	(500)	4,828	5,500	(672)	6,000	(1,172)
INSURANCE EXPENSES	2,172	2,000	172	18,380	22,500	(4,120)	24,500	(6,120)
INVESTMENT EXPENSE	-	350	(350)	3,150	3,850	(700)	4,200	(1,050)
ELECTION & PUBLIC HEARING EXP	-	-	-	-	-	-	-	-
COMMUNITY OUT REACH EXP	-	2,500	(2,500)	3,691	7,000	(3,309)	7,000	(3,309)
TOTAL ADMINISTRATIVE EXPENSES	38,321	43,027	(4,706)	403,062	414,930	(11,868)	447,950	(44,888)
TOTAL WATER EXPENSES	298,501	449,817	(151,316)	3,767,125	4,701,824	(934,699)	5,164,089	(1,396,964)
NET OPERATING REVENUE/EXPENSE	236,968	132,783	104,185	1,786,890	1,188,176	598,714	1,298,811	488,079
NON-OPERATING SOURCE OF FUNDS:								
OTHER REVENUE REIMB-MANDATE COSTS			-			-	-	-
INTEREST INCOME	12,480	1,500	10,980	115,120	16,500	98,620	18,000	97,120
PROPERTY TAX INCOME	-	-	-	16,123	30,000	(13,877)	40,000	(23,877)
TOTAL NON-OP SOURCE OF FUNDS	12,480	1,500	10,980	131,243	46,500	84,743	58,000	73,243
TOTAL REVENUE/EXPENSE	249,448	134,283	115,165	1,918,133	1,234,676	683,457	1,356,811	561,322
TRANSFER TO CAPITAL FUND-REPLACEMENT				506,976				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				1,411,157				
CONNECTION FEES				673,310				
CAPACITY USAGE INCOME				250,788				
LONG TERM DEBT REDUCTION				250,788				
				-				

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

WATER CAPITAL FUND:

ENDING FUNDS AVAILABLE 2017-2018	10,930,588
TRANSFER FOR CAPITAL FUND REPLACEMENT	506,976
TRANSFER FOR CAPITAL IMPROVEMENTS	2,084,467
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	<u>(783,548)</u>
TOTAL FUNDS AVAILABLE	<u>12,738,483</u>

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
ID#1 DEPARTMENT								
OPERATING REVENUE:								
ANNUAL SEWER SERVICE CHARGE	13,725	13,725	-	150,975	150,975	-	164,700	(13,725)
TOTAL ID #1 REVENUE	13,725	13,725	-	150,975	150,975	-	164,700	(13,725)
OPERATING EXPENSES:								
MONTHLY TREATMENT PLANT COSTS	10,766	10,766	-	118,431	118,431	-	133,078	(14,647)
TOTAL OPERATING COSTS	10,766	10,766	-	118,431	118,431	-	133,078	(14,647)
ADMINISTRATIVE EXPENSES:								
ANNUAL ASSESSMENT PROCESSING	-	-	-	-	-	-	3,000	(3,000)
TOTAL ADMINISTRATIVE EXPENSES	-	-	-	-	-	-	3,000	(3,000)
TOTAL ID#1 EXPENSES	10,766	10,766	-	118,431	118,431	-	136,078	(17,647)
NET OPERATING REVENUE/EXPENSE	2,959	2,959	-	32,544	32,544	-	28,622	3,922
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	260	30	230	2,398	330	2,068	400	1,998
TOTAL NON-OPER SOURCE OF FUNDS	260	30	230	2,398	330	2,068	400	1,998
TOTAL REVENUE/EXPENSE	3,219	2,989	230	34,942	32,874	2,068	29,022	5,920
TRANSFER TO CAPITAL FUND-SINKING FUND				20,529				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				14,413				
				-				
ID #1 FUND BALANCE:								
ENDING FUNDS AVAILABLE 2017-2018	488,997							
TRANSFER FOR CAPITAL SINKING FUND	20,529							
TRANSFER FOR CAPITAL IMPROVEMENTS	14,413							
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	-							
TOTAL FUNDS AVAILABLE	523,939							

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<i>ID#2 DEPARTMENT</i>								
OPERATING REVENUE:								
ANNUAL SEWER SERVICE CHARGE	15,525	15,525	-	170,775	170,775	-	191,820	(21,045)
TOTAL ID #2 REVENUE	15,525	15,525	-	170,775	170,775	-	191,820	(21,045)
OPERATING EXPENSES:								
MONTHLY TREATMENT PLANT COSTS	12,179	12,179	-	133,963	133,963	-	150,530	(16,567)
TOTAL OPERATING COSTS	12,179	12,179	-	133,963	133,963	-	150,530	(16,567)
ADMINISTRATIVE EXPENSES:								
GENERAL ENGINEERING EXP	-	-	-	-	-	-	2,500	(2,500)
ANNUAL ASSESSMENT PROCESSING	-	-	-	-	-	-	3,000	(3,000)
TOTAL ADMINISTRATIVE EXPENSES	-	-	-	-	-	-	5,500	(5,500)
TOTAL ID#2 EXPENSES	12,179	12,179	-	133,963	133,963	-	156,030	(22,067)
NET OPERATING REVENUE/EXPENSE	3,346	3,346	-	36,812	36,812	-	35,790	1,022
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	520	67	453	4,796	737	4,059	800	3,996
TOTAL NON-OPER SOURCE OF FUNDS	520	67	453	4,796	737	4,059	800	3,996
TOTAL REVENUE/EXPENSE	3,866	3,413	453	41,608	37,549	4,059	36,590	5,018
TRANSFER TO CAPITAL FUND-SINKING FUND				67,528				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				(25,920)				
				-				
<i>ID #2 FUND BALANCE:</i>								
ENDING FUNDS AVAILABLE 2017-2018	171,648							
TRANSFER FOR CAPITAL SINKING FUND	67,528							
TRANSFER FOR CAPITAL IMPROVEMENTS	(25,920)							
CAPITAL IMPROVEMENT-PLANT REMOVAL	-							
TOTAL FUNDS AVAILABLE	213,256							

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<i>NON-POTABLE WATER DEPARTMENT</i>								
OPERATING REVENUE:								
RECYCLED/NON-POTABLE WATER SALES	126,546	170,000	(43,454)	1,395,637	1,530,000	(134,363)	1,700,000	(304,363)
RECYCLED/ NON-POT WATER FIXED CHARGE	16,861	16,600	261	182,382	183,000	(618)	200,000	(17,618)
RECYCLED/NON-POTABLE PUMPING CHARGE	4,078	3,335	743	40,515	36,685	3,830	40,000	515
MISC INCOME	-	1,000	(1,000)	-	11,000	(11,000)	12,000	(12,000)
INSPECTION REVENUE	2,557	2,400	157	27,915	26,500	1,415	29,000	(1,085)
TOTAL NON-POTABLE REVENUE	150,042	193,335	(43,293)	1,646,449	1,787,185	(140,736)	1,981,000	(334,551)
OPERATING EXPENSES:								
RECYCLED/NON-POTABLE LABOR EXP	8,917	8,600	317	67,277	68,900	(1,623)	85,500	(18,223)
INSPECTION WAGES EXPENSE	2,326	1,500	826	18,375	18,100	275	19,600	(1,225)
PAYROLL TAXES EXP	201	140	61	1,841	1,660	181	1,800	41
EMPLOYEE BENEFITS-INS	627	885	(258)	7,628	10,615	(2,987)	11,500	(3,872)
EMPLOYEE BENEFITS-RETIREMENT	793	885	(92)	9,516	10,615	(1,099)	11,500	(1,984)
MILEAGE EXP	90	20	70	840	180	660	200	640
OVERTIME EXP	1,616	330	1,286	5,696	3,670	2,026	4,000	1,696
VACATION EXP	156	460	(304)	1,718	5,060	(3,342)	5,500	(3,782)
SCADA SYS EXP	-	420	(420)	4,021	4,600	(579)	5,000	(979)
LABORATORY TESTING COSTS	-	300	(300)	-	3,000	(3,000)	3,000	(3,000)
EQUIPMENT REPAIRS & MAINT.	-	8,300	(8,300)	24,718	91,500	(66,782)	100,000	(75,282)
NONPOTABLE WATER LINE REPAIR	-	8,300	(8,300)	-	91,500	(91,500)	100,000	(100,000)
SECURITY AND ALARM EXP	-	-	-	399	1,410	(1,011)	1,875	(1,476)
PROPERTY MAINTENANCE	-	420	(420)	1,595	4,600	(3,005)	5,000	(3,405)
ENERGY COSTS	11,139	27,500	(16,361)	193,134	247,500	(54,366)	275,000	(81,866)
CONSUMABLE SUPPLIES EXP	590	125	465	1,107	1,375	(268)	1,500	(393)
CHEMICALS, LUBRICANTS & FUELS	226	250	(24)	3,149	2,750	399	3,000	149
PERMITS AND FEES EXP	347	500	(153)	6,059	5,500	559	6,000	59
SERVICE METERS AND PARTS COSTS	-	600	(600)	-	6,500	(6,500)	7,000	(7,000)
RECYCLED SIGN/TOOLS EXP	-	400	(400)	-	4,000	(4,000)	4,000	(4,000)
MISC OPERATING EXP	-	-	-	-	375	(375)	500	(500)
POTABLE WATER EXP	-	-	-	-	-	-	130,000	(130,000)
BAD DEBT	-	-	-	-	-	-	1,600	(1,600)
CONTINGENCIES(Cross Connection)	-	2,000	(2,000)	20,251	23,000	(2,749)	26,000	(5,749)
TOTAL OPERATING EXPENSES	27,028	61,935	(34,907)	367,324	606,410	(239,086)	809,075	(441,751)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Eleven Months ending May 31, 2019**

	MAY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2018-2019	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	6,551	5,450	1,101	57,222	57,050	172	62,500	(5,278)
GENERAL ENGINEERING/ PLAN CHECK EXP	-	1,250	(1,250)	9,307	13,750	(4,443)	15,000	(5,693)
INSPECTION / PLAN CHECK EXP	-	420	(420)	4,917	4,600	317	5,000	(83)
EMPLOYEE BENEFITS-INS	1,522	1,500	22	12,827	11,500	1,327	12,500	327
EMPLOYEE BENEFITS-RETIREMENT	1,716	1,750	(34)	14,466	13,850	616	15,000	(534)
WAGES EXPENSE	10,906	10,900	6	89,629	90,600	(971)	102,500	(12,871)
VACATION EXP	199	600	(401)	2,196	6,550	(4,354)	7,100	(4,904)
MILEAGE EXP	-	20	(20)	-	200	(200)	200	(200)
OVERTIME EXP	-	50	(50)	-	500	(500)	500	(500)
PAYROLL TAX EXPENSE	186	145	41	1,657	1,705	(48)	1,850	(193)
CONTRACT STAFFING EXP	-	-	-	-	2,000	(2,000)	2,000	(2,000)
LEGAL EXPENSE	-	425	(425)	4,161	4,600	(439)	5,000	(839)
AUDIT EXP	-	-	-	3,375	4,000	(625)	4,000	(625)
BOARD FEES EXP	701	625	76	4,721	6,875	(2,154)	7,500	(2,779)
ELECTION EXP	-	-	-	-	-	-	-	-
COMPUTER SYSTEMS EXP	852	800	52	10,042	9,000	1,042	10,000	42
BANK CHARGES	847	800	47	12,402	9,000	3,402	10,000	2,402
MISC & EDUCATION EXP	-	80	(80)	336	900	(564)	1,000	(664)
TELEPHONE EXP	632	500	132	5,790	5,500	290	6,000	(210)
OFFICE SUPPLIES	461	425	36	5,905	4,600	1,305	5,000	905
PRINTING EXP	-	250	(250)	1,536	2,750	(1,214)	3,000	(1,464)
POSTAGE EXP	1,136	710	426	8,860	7,800	1,060	8,500	360
PUBLICATION EXP	-	170	(170)	-	1,850	(1,850)	2,000	(2,000)
EQUIPMENT LEASE EXP	-	300	(300)	3,448	3,300	148	3,500	(52)
INSURANCE EXPENSE	1,551	1,460	91	13,129	16,060	(2,931)	17,500	(4,371)
ANNUAL ASSESSMENT EXP	-	-	-	-	3,000	(3,000)	3,000	(3,000)
INVESTMENT EXPENSE	-	250	(250)	2,250	2,750	(500)	3,000	(750)
COMMUNITY OUTREACH EXP	-	2,500	(2,500)	2,636	4,800	(2,164)	4,800	(2,164)
TOTAL ADMINISTRATIVE EXPENSES	27,260	31,380	(4,120)	270,812	289,090	(18,278)	317,950	(47,138)
TOTAL NON-POTABLE OPERATING EXPENSES	54,288	93,315	(39,027)	638,136	895,500	(257,364)	1,127,025	(488,889)
NET OPERATING REVENUE/EXPENSE	95,754	100,020	(4,266)	1,008,313	891,685	116,628	853,975	154,338
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	2,860	300	2,560	26,381	3,300	23,081	3,500	22,881
TOTAL NON-OP SOURCE OF FUNDS	2,860	300	2,560	26,381	3,300	23,081	3,500	22,881
TOTAL REVENUE/EXPENSE	98,614	100,320	(1,706)	1,034,694	894,985	139,709	857,475	177,219
TRANSFER TO CAPITAL FUND-REPLACEMENT				316,306				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				718,388				
CONNECTION FEES				-				
NON-POTABLE FUND BALANCE:								
ENDING FUNDS AVAILABLE 2017-2018	2,668,491							
TRANSFER FOR CAPITAL FUND REPLACEMENT	316,306							
TRANSFER FOR CAPITAL IMPROVEMENTS	718,388							
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	(397,597)							
TOTAL FUNDS AVAILABLE	3,305,588							

Temescal Valley Water District
Capital Projects
Yearly Miscellaneous and Multi - Year

In Process
 Not Started
 Completed

Capital Projects FY 2018/2019 Maintenance/ General Projects	Total Cost	Source of Funding			AS OF MAY 2019 EXPENDITURES				Total YTD	Variance
		Sewer Fund	Water Fund	Recycled Fund	Previous YR	Current				
						Sewer Fund	Water Fund	Recycled Fund		
Computer and Software Upgrades	\$ 25,000	\$ 10,000	\$ 8,750	\$ 6,250	\$ -	\$ 6,034	\$ 5,280	\$ 3,772	\$ 15,086	\$ 9,914
General Building Improvements	\$ 40,000	\$ 16,000	\$ 14,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Convert to Recycled	\$ 135,000	\$ -	\$ 75,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Sewer System Management Plan	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ 9,562	\$ 12,671	\$ -	\$ -	\$ 12,671	\$ 22,767
New Generator design	\$ 54,150	\$ 54,150	\$ -	\$ -	\$ 43,065	\$ -	\$ -	\$ -	\$ -	\$ 11,085
Park Canyon RW Design and Easements	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ 17,074	\$ -	\$ -	\$ -	\$ -	\$ 72,926
Water System Master Plan	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 8,575	\$ -	\$ 8,575	\$ 11,425
Sewer System Master Plan	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Non-Potable Recycled Water Master Plan	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 8,575	\$ 8,575	\$ 21,425
Urban Water Management Plan	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 44,100	\$ -	\$ -	\$ 2,707	\$ 2,707	\$ 53,193
WRF Compliance Instrumentation Replacement	\$ 40,000	\$ 25,000	\$ -	\$ 15,000	\$ -	\$ 6,496	\$ -	\$ 3,815	\$ 10,311	\$ 29,689
Well Cleaning and Rehab	\$ 125,000	\$ -	\$ 50,000	\$ 75,000	\$ 61,723	\$ -	\$ 13,443	\$ 20,165	\$ 33,608	\$ 29,669
Operation Building Office Rehab and Improvements	\$ 85,000	\$ 34,000	\$ 30,000	\$ 21,000	\$ -	\$ 32,366	\$ 28,320	\$ 20,231	\$ 80,917	\$ 4,083
Painting Syc Crk Potable Water Tank	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 102,708	\$ -	\$ 102,708	\$ 397,292
Forklift	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 17,936	\$ -	\$ -	\$ 17,936	\$ 7,064
Cap Rock Potable pipeline	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -
New Energy Saving Plant Lighting	\$ 52,000	\$ 52,000	\$ -	\$ -	\$ -	\$ 42,185	\$ -	\$ -	\$ 42,185	\$ 9,815
Air Actuator valves	\$ 42,000	\$ 42,000	\$ -	\$ -	\$ 21,984	\$ -	\$ -	\$ -	\$ -	\$ 20,016
Subtotal Maintenance and General	\$ 1,708,150	\$ 403,150	\$ 897,750	\$ 407,250	\$ 197,508	\$ 117,688	\$ 358,326	\$ 59,265	\$ 535,279	\$ 975,363
Multiple Fiscal Year Projects										
Knabe Non-Potable Line	\$ 722,000	\$ -	\$ -	\$ 722,000	\$ 411,823	\$ -	\$ -	\$ 294,118	\$ 294,118	\$ 16,059
Recycled and Non-potable Pipeline extentions	\$ 775,000	\$ -	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775,000
Upgrade STP PLCs	\$ 250,000	\$ 100,000	\$ 87,500	\$ 62,500	\$ 229,114	\$ 970	\$ 849	\$ 796	\$ 2,615	\$ 18,271
WRF 225,000 GPD Upgrade (SBR Controls)	\$ 1,230,000	\$ 1,230,000	\$ -	\$ -	\$ -	\$ 215,161	\$ -	\$ -	\$ 215,161	\$ 1,014,839
WRF 225,000 GPD Upgrade (Generator)	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 29,024	\$ 316,254	\$ -	\$ 2,400	\$ 318,654	\$ 152,322
WRF 225,000 GPD Expansion (District Share)	\$ 3,520,000	\$ 3,520,000	\$ -	\$ -	\$ -	\$ 52,857	\$ -	\$ -	\$ 52,857	\$ 3,467,143
GIS Mapping - Water Sewer RW pipelines and facilities	\$ 171,700	\$ 66,000	\$ 66,000	\$ 39,700	\$ 62,466	\$ 7,449	\$ 8,492	\$ 2,479	\$ 18,420	\$ 90,814
Well Replacement	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
SCADA Tower	\$ 60,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 23,605	\$ 23,605	\$ -	\$ 47,210	\$ 12,790
Groundwater Study and Development (inc GSA)	\$ 428,000	\$ -	\$ 60,000	\$ 368,000	\$ 131,140	\$ -	\$ -	\$ -	\$ -	\$ 296,860
Alternate Tertiary Percolation Area	\$ 320,000	\$ 300,000	\$ -	\$ 20,000	\$ 152,143	\$ -	\$ -	\$ 38,539	\$ 38,539	\$ 129,318
Dawson Canyon Potable Reservoir Design	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 61,257	\$ -	\$ -	\$ -	\$ -	\$ 98,743
Corona Customer Conversion-Temescal Cyn Rd.	\$ 225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ 3,960	\$ -	\$ 3,960	\$ 221,040
COR Temescal Cyn Rd widening - pipeline relocation.	\$ 500,000	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 388,316	\$ -	\$ 388,316	\$ 111,684
Subtotal Multiple Year	\$ 9,161,700	\$ 5,746,000	\$ 878,500	\$ 2,537,200	\$ 1,076,967	\$ 616,296	\$ 425,222	\$ 338,332	\$ 1,379,850	\$ 6,704,883
TOTAL	\$ 10,869,850	\$ 6,149,150	\$ 1,776,250	\$ 2,944,450	\$ 1,274,475	\$ 733,984	\$ 783,548	\$ 397,597	\$ 1,915,129	\$ 7,680,246

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 1
Financing Authority
(Sycamore Creek)
5/31/2019

Special Tax Fund (Acct #105636-009)
Account Balance at Wilmington Trust \$ **586,269.15**

BONDS PR ACCT (Acct # 105636-010)
Account Balance at Wilmington Trust **100.89**

Administrative Expense Fund(Acct #105636-011)
Account Balance at Wilmington Trust **48,483.69**

Surplus Fund (Acct #105636-012)
Account Balance at Wilmington Trust **1,499,347.32**

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 2
Financing Authority
(Montecito Ranch)
5/31/2019

<u>Special Tax Fund (Acct #105636-014)</u> Account Balance at Wilmington Trust	\$ 80,185.01
<hr/>	
<u>BONDS PR ACCT (Acct # 105636-015)</u> Account Balance at Wilmington Trust	12.98
<hr/>	
<u>Administrative Expense Fund(Acct #105636-016)</u> Account Balance at Wilmington Trust	24,242.46
<hr/>	
<u>Surplus Fund (Acct #105636-017)</u> Account Balance at Wilmington Trust	380,224.41
<hr/>	
Prepayment Fund (Acct #105636-026) Account Balance at Wilmington Trust	-
<hr/>	
TOTAL	\$ 484,664.86

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 3
Financing Authority
(The Retreat)
5/31/2019

Special Tax Fund (Acct #105636-019)
Account Balance at Wilmington Trust \$ 502,525.66

BONDS PR ACCT (Acct # 105636-020)
Account Balance at Wilmington Trust 75.57

Administrative Expense Fund(Acct #105636-021)
Account Balance at Wilmington Trust 48,483.69

Surplus Fund (Acct #105636-022)
Account Balance at Wilmington Trust 980,944.54

Prepayment Fund (Acct #105636-027)
Account Balance at Wilmington Trust -

TOTAL **\$ 1,532,029.46**

**TEMESCAL VALLEY WATER DISTRICT
Community Facilities District
Financing Authority**

5/31/2019

Senior Lien Bonds - Revenue Fund (Acct #105636-000)	\$	-
- Lien Interest A/C (Acct #105636-001)		22,486.53
- Lien Principal A/C (Acct #105636-002)		-
- Financing Authority Surplus A/C (Acct #105636-003)		-
- Reserve Fund CFD #1 (Acct #105636-004)		2,266,431.72
- Reserve Fund CFD #2 (Acct #105636-005)		276,456.49
- Reserve Fund CFD #3 (Acct #105636-006)		1,497,645.79
Junior Lien Bonds - Revenue Fund (Acct #105639-000)	\$	0.01
- Lien Interest A/C (Acct #105639-001)		7,066.29
- Lien Principal A/C (Acct #105639-002)		-
- Financing Authority Surplus A/C (Acct #105639-003)		-
- Reserve Fund CFD #1 (Acct #105639-004)		619,923.67
- Reserve Fund CFD #2 (Acct #105639-005)		100,316.21
- Reserve Fund CFD #3 (Acct #105639-006)		541,626.72
TOTAL	\$	5,331,953.43

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 4
Financing Authority
(Terramor)
5/31/2019

Special Tax Fund (Acct #133306-001)
Account Balance at Wilmington Trust \$ 168,426.59

Interest Acct (Acct #133306-002)
Account Balance at Wilmington Trust 113,065.72

BONDS PR ACCT (Acct #133306-003)
Account Balance at Wilmington Trust -

Administrative Expense Fund(Acct #133306-004)
Account Balance at Wilmington Trust 90,411.39

Reserve fund Fund (Acct #133306-005)
Account Balance at Wilmington Trust 1,409,690.78

Surplus Fund (Acct #133306-006)
Account Balance at Wilmington Trust -

Redemption fund (Acct #133306-007)
Account Balance at Wilmington Trust -

Construction fund (Acct #133306-008)
Account Balance at Wilmington Trust 9,847,409.48

Cost of Issuance (Acct #133306-009)
Account Balance at Wilmington Trust 11,526.49

TOTAL \$ 11,640,530.45



CALIFORNIA STATE TREASURER FIONA MA, CPA



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
05/20/19	2.45	2.45	176
05/21/19	2.45	2.45	175
05/22/19	2.45	2.45	174
05/23/19	2.45	2.45	174
05/24/19	2.45	2.45	176
05/25/19	2.45	2.45	176
05/26/19	2.45	2.45	176
05/27/19	2.45	2.45	176
05/28/19	2.45	2.45	172
05/29/19	2.45	2.45	174
05/30/19	2.45	2.45	174
05/31/19	2.45	2.45	180
06/01/19	2.45	2.45	180
06/02/19	2.45	2.45	180
06/03/19	2.45	2.45	177
06/04/19	2.45	2.45	177
06/05/19	2.45	2.45	176
06/06/19	2.45	2.45	176
06/07/19	2.45	2.45	175
06/08/19	2.45	2.45	175
06/09/19	2.45	2.45	175
06/10/19	2.45	2.45	172
06/11/19	2.45	2.45	171
06/12/19	2.44	2.45	172
06/13/19	2.44	2.45	171
06/14/19	2.44	2.45	170
06/15/19	2.44	2.45	170
06/16/19	2.44	2.45	170
06/17/19	2.42	2.45	170
06/18/19	2.42	2.45	168
06/19/19	2.42	2.45	169

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

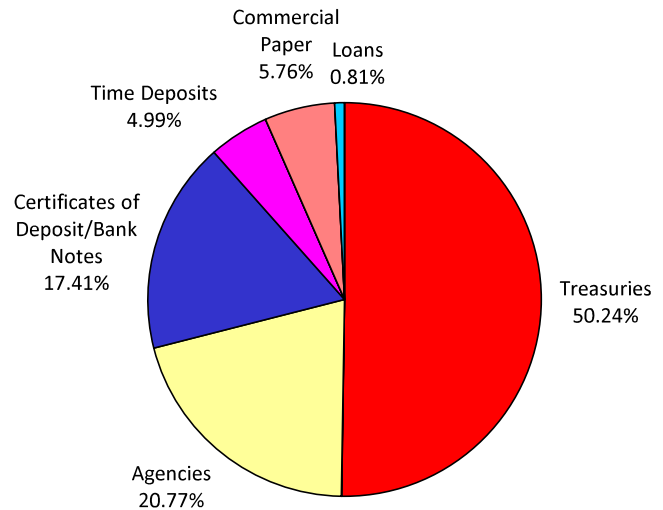
Quarter Ending 03/31/19

Apportionment Rate: 2.55
 Earnings Ratio: 0.00006976322349099
 Fair Value Factor: 1.000146954
 Daily: 2.44%
 Quarter to Date: 2.39%
 Average Life: 179

PMIA Average Monthly Effective Yields

May 2019 2.449
 Apr 2019 2.445
 Mar 2019 2.436

Pooled Money Investment Account Portfolio Composition 05/31/19 \$95.3 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 06/19/2019

Active Lien Board Update

Balance as of 5/28/19: \$12,907.88

Payments received: \$1,129.30

New liens recorded: \$1,169.31

ACTIVE

Active liens value \$2,239.28

Number of active liens 14

WRITTEN OFF

Written off liens value \$10,708.61

Number of written off liens 52

Released liens 6/13/07 - 6/25/19: **\$175,623.35**



Home

How It Works

Logout **Allison Harnden**

Electronic Ballot - 2019 CSDA Board of Directors Election, (Seat B) Southern Network - Term 2020-2022

Please vote for your choice

Choose one of the following candidates:

- Ronald Coats - East Valley Water District
- Dennis LaMoreaux - Palmdale Water District
- Michael Mack - Rainbow Municipal Water District
- Greg Mills - Serrano Water District
- Kelly Rivers - Orange County Cemetery District
- Kathleen Tiegs - Cucamonga Valley Water District
- Lindsay Woods - Hesperia Recreation and Park District

Ronald Coats [\[view details\]](#)

Dennis LaMoreaux [\[view details\]](#)

Michael Mack [\[view details\]](#)

Greg Mills [\[view details\]](#)

Kelly Rivers [\[view details\]](#)

Kathleen Tiegs [\[view details\]](#)

Lindsay Woods [\[view details\]](#)



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

RECEIVED JUN 10 2019

June 3, 2019

BOARD OF DIRECTORS

ROBERT E. ALVARADO
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

Temescal Valley Water District
ATTN: Mr. Jeff Pape
General Manager
22646 Temescal Canyon Road
Temescal, CA 92883


RE: SUPPORT FOR CSDA SEAT "B" IN SOUTHERN NETWORK

Dear Mr. Pape:

Palmdale Water District is honored to nominate Dennis LaMoreaux to serve on the Southern Network Board of Directors for the California Special Districts Association (CSDA). We respectfully request your support and vote in the upcoming election for Dennis to represent you. Enclosed is his candidate statement explaining his background and extensive qualifications that are critical for the continued success of the CSDA Board.

Dennis fully understands the important role special districts play to efficiently and responsibly provide services for the people of California. He is fully committed to strengthening the understanding of our role and helping to ensure we remain viable in California. Dennis' dedication, loyalty, knowledge and work ethic have made him a stellar leader for Palmdale Water District. We are confident that he will be a true asset to the Southern Network Board with your support.

Very truly yours,


VINCENT DINO,
President


KATHY MAC LAREN,
Vice-President

Enclosure

cc: PWD Board of Directors

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



VOTE FOR DENNIS D. LaMOREAUX CSDA SOUTHERN NETWORK BOARD SEAT "B"

Fellow Southern Network CSDA Members,

I respectfully ask for your support to be the Seat "B" Board member for our area. I have worked with special districts in California for more than three decades and am confident that I have the skills, experience and commitment to be a strong proponent for our Network. There were several challenges and changes to special districts during my tenure. These include Little Hoover Commission reports, gaining representation on Local Agency Formation Commissions, and multiple efforts to better inform and educate State legislators. These challenges were handled successfully and made us stronger and more unified. My involvement with these matters will be helpful for both our Network and the entire Association as new issues arise.

My 30-plus years with special districts have been with Palmdale Water District and Rosamond Community Services District. Palmdale Water District celebrated 100 years of serving the community in 2018. It is a medium-sized water district with about 27,000 water service connections. It is a State Water Contractor that operates in an adjudicated groundwater basin and owns two surface water reservoirs and dams. Rosamond Community Services District was formed in 1966 to provide services in its area. It is a smaller district with 5,103 water and 4,738 sewer connections. It also operates streetlights and provides graffiti abatement. My experience in these different types of districts is valuable and gives a well-rounded background to understand and advocate for our Network.

The Southern Network has a large area and nearly 200 member agencies. I am fully committed to representing the entire Network as a board director. With your votes, I will be honored to work with current Southern Network Directors Arlene Schafer and Jo MacKenzie to make sure our needs are met and are well represented within the full CSDA Board.



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE



Dennis D. LaMoreaux

Dennis D. LaMoreaux





RECEIVED MAY 28 2019

May 22, 2019

Mr. Jeff Pape
Temescal Valley Water District
22646 Temescal Canyon Road
Temescal, CA 92883

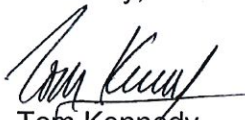
Dear Mr. Pape,

It is with great pleasure that I forward for your consideration a candidate statement for Director Michael Mack who is seeking your support for the Southern Network (Seat B) of the California Special Districts Association Board of Directors.

Director Mack has served on the Rainbow Municipal Water District Board of Directors since 2016. He is actively involved in CSDA, serving on the Elections and Bylaws Committee, as well as with the Association of California Water Agencies.

Attached you will find a candidate's statement summarizing some of his many accomplishments. I encourage you to forward this information to your Board of Directors and consider supporting his candidacy for the 2019 elections which will take place June 17th to August 9th. Please do not hesitate to contact me, if you need additional information or if you would like him to contact your Board of Directors.

Sincerely,


Tom Kennedy
General Manager

ENDLESS POSSIBILITIES



My name is Michael Mack and I am honored to be seeking election to be on the Board of Directors of California Special Districts Association.

I was elected to the Rainbow Municipal Water District Board of Directors in December 2016 and appointed to serve as the District's representative at both ACWA and CSDA. My background includes a degree in horticulture and worked for the City of San Marcos for over thirty years. As the Parks Department Supervisor, I had many responsibilities including reviewing plans and inspection of new park and street median installations. I was both a Certified Playground Inspector and Irrigation Auditor. One of my main responsibilities was ensuring efficient usage of water resources. I calculated, determined, and programmed water requirements for the plant material for all parks and street medians within the City.

I have learned the importance of CSDA is we are the support system to help ensure efficient and productive services to both small and large communities throughout California at the local level of city governments. As your CSDA Board Member, I see endless possibilities and promise to tackle and meet the challenges our districts face. We all must work together for present and future needs for our special districts and by doing so we can and will achieve our goals. We must be proactive with our legislators and with this energy and commitment we can make the difference between success and failure.

I am very honored to have this chance to serve all of you and given this opportunity. I feel extensive service and experience in the public sector, I will work effortlessly to make those endless possibilities become reality.



SERRANO WATER DISTRICT
18021 EAST LINCOLN STREET
VILLA PARK, CA 92861-6446

714-538-0079

RECEIVED MAY 14 2019

Directors

C.L. "Larry" Pharris, Jr., President
Greg Mills, Vice President
Frank O. Bryant
Jerry L. Haight
Brad Reese

Jerry Vilander, General Manager

May 6, 2019

Dear President and/or General Manager:

It is my honor to request your agency's support and vote for election to CSDA Seat B (California Special Districts Association) for the 2020-2022 term. Please disseminate this letter and attached candidate statement of experience to your agency's governing board.

I have served on the Serrano Water District Board for over three years and am currently the Board Vice President providing solid leadership and guidance with the District's Finance and Insurance Committees. Additionally, I have served as the District's representative for the ACWA-JPIA Insurance Committee for the past year.

Previously, I served on the Villa Park City Council for a four-year term including one term as Mayor and another as Mayor Pro-Tem. During my tenure with the City of Villa Park, I was very involved and an active participant in many sensitive community issues including the Community Development Committee, shortening the permitting process. Additionally, I served on the Orange County Sanitation District as a Board Member for two years proactively involved in many of the improvements that residents benefit from today. I also served a three-year term on the Orange County Vector Control District.

During my tenure here at Serrano Water District, I have been instrumental in spearheading financial programs, planning and fiscal analysis including capital improvement programs and ensuring that the District is providing high-quality water to its constituents in the most cost-effective manner. My personal commitment to the Serrano Water Districts ratepayer is emblematic of the successful stewardship towards ensuring that all assets are maintained and replaced within best industry practices.

Additionally, I have been fundamentally involved with the District's long-term planning including common sense initiatives for maximum rate payer benefit at minimum cost. I possess a solid understanding of Special Districts and believe that they provide better governance and

May 6, 2019

Page 2

improved local control. Also, I am actively involved with attending LAFCO meetings which provides me with the knowledge and skills necessary to work collaboratively in the best interest of Special Districts. Again, I am requesting your vote for the CSDA Seat B position. I am committed to working with all of the voting agencies to accomplish their goals. My statement of qualifications is attached for your perusal.

If you have any questions, kindly contact our General Manager, Jerry Vilander, at (714) 538-0079 or through email at jerryv@serranowater.org. Thank you for considering me for the CSDA Seat B position.

Sincerely,

A handwritten signature in cursive script that reads "Greg Mills".

Greg Mills
Serrano Water District, Vice President

cc: Board of Directors
Jerry Vilander, General Manager

Attachment

Greg Mills

Seat B CSDA

EXPERIENCE

BUSINESS

- Small business owner – fifteen years
- Analytical Chemist – six years
- Process Engineer – six years
- Technical Marketing Manager – three years
- Marketing Director – three years
- Marketing Executive – five years

COMMUNITY INVOLVEMENT

- Board Member (Vice President) - Serrano Water District three years
- Villa Park City Councilman – four years; One term Mayor and one term Mayor Pro-Tem (one year each)
- Orange County Sanitation District - Director two years
- Orange County Vector Control District - Director three years
- ACWA-JPIA - Representative Serrano Water District
- Villa Park Family Picnic – five years
 - Chair – three years
- Eagle Scout
- Villa Park Rotary - Board member twenty-one years.
 - Club President; Paul Harris Fellow
- Indian Princess YMCA - seven years
- Orange Elks Lodge – seven years

PROFFESIONAL

- American Chemical Society – thirty years
- CS Mantech – eleven years
- PDA (Parenteral Drug Association)– five years
- ISPE (International Society of Pharmaceutical Engineering – eight years
- SEMI (Semiconductor Equipment and Manufacturer Institute – nine years
- Optical Society of America – four years
- MEPTEC
- AVS (American Vacuum Society)
 - ICMCTF

EDUCATION

- B.A., Chemistry – Illinois College
 - Phi Alpha President/Vice President
- M.S., Engineering Management – Santa Clara University

PERSONAL

- Married – 25 years. Wife: Journalist and active member of the community. One daughter currently at university.



John Bosler
Secretary/General Manager/CEO

April 19, 2019

Mr. Jeff Pape
Temescal Valley Water District
22646 Temescal Canyon Road
Temescal, CA 92883

Dear Mr. Pape,

It is with great pleasure that I forward for your consideration a candidate statement for Director Kathleen Tiegis who is seeking your support for the Southern Network (Seat B) of the California Special Districts Association Board of Directors.

Director Tiegis has served admirably on the Cucamonga Valley Water District Board of Directors since 2005. She is actively involved in CSDA, as well as with the Association of California Water Agencies, and has served in numerous leadership positions with both organizations.

Attached you will find a candidate's statement summarizing some of her many accomplishments. You will also get a true sense of her integrity as a leader and her passion as an advocate for special districts throughout California. Also, Director Tiegis will attend Special Districts Legislative Days being held in Sacramento May 21-22, 2019 if you would like to meet her in person and discuss her commitment to serving you and your district.

I encourage you to forward this information to your Board of Directors and consider supporting her candidacy for the 2019 elections which will take place June 17th to August 9th. Please do not hesitate to contact me, if you need additional information or if you would like her to contact your Board of Directors. Thank you for your consideration in this matter.

Sincerely,



John Bosler
General Manager/CEO

Kathleen J. Tiegs

2020-2022 California Special Districts Association
Board of Directors, Southern Network, Seat B



I am pleased to share with you my interest in serving as the Southern Network, Seat B, representative for the California Special Districts Association (CSDA) Board of Directors. Through my involvement with CSDA since 2011, I have served with great passion and commitment on the Board of Directors, and the Membership, Legislative, and By-laws Committees.

My experience on the Cucamonga Valley Water District (CVWD) Board of Directors has provided me with a solid foundation to lead. Elected to the CVWD in November 2005, I have served as the Board President and currently serve on the Legislative and Outreach, and Human Resources/Risk Management Committees. From 2014 to 2017 I was honored to serve in the capacity of President and Vice President of the Association of California Water Agencies (ACWA). My duties at ACWA provided me the extremely valuable opportunity to effectively dialogue with special districts across the state on the important issues they are facing and how we can solve them.

I also served on the Association of San Bernardino County Special Districts Board of Directors from 2010 – 2015 where I developed a network of colleagues in a variety of agencies with a common goal of serving the needs of our constituents. There are numerous critical issues that confront special districts today; these challenges will require strong, experienced leadership, as well as a commitment to preserving the special district's mission to make communities better by providing core local services and taking action through community collaboration.

Thank you for allowing me to share with you my experience, leadership and knowledge. I look forward to serving you and the entire CSDA organization.

With Best Regards,

Kathleen J. Tiegs

RESOLUTION NO. R – 19 – 10

**RESOLUTION OF THE BOARD OF DIRECTORS
OF TEMESCAL VALLEY WATER DISTRICT
RIVERSIDE COUNTY, CALIFORNIA
FOR ADOPTION OF BUDGET**

WHEREAS, the General Manager has prepared and submitted to this Board, the budgets for Wastewater, Water, Non-potable Water, Sewer Improvement Districts No. 1 and No. 2 for the District's 2019/20 fiscal year; and

WHEREAS, said budgets have been reviewed and recommended for adoption by the finance committee,

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED, that the 2019/20 fiscal year budgets heretofore submitted at this meeting by the General Manager are hereby approved and adopted.

ADOPTED, SIGNED and APPROVED this 25th day of June 2019.

ATTEST:

APPROVED:

By: _____
Secretary, Board of Directors
Temescal Valley Water District

By: _____
President, Board of Directors
Temescal Valley Water District

Date: _____

Date: _____

I, Paul Rodriguez, hereby certify that I am the duly appointed and presently acting secretary of Temescal Valley Water District, a California Water District: that the foregoing is a full and correct copy of Resolution No. R-19-10 of said District; that said Resolution was duly adopted on June 25, 2019 at a regular meeting of the Board of Directors of said District by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of June 2019.

Paul Rodriguez, Secretary
Temescal Valley Water District

(SEAL)

**TEMESCAL VALLEY WATER DISTRICT
FINAL PROPOSED BUDGET
2019 - 2020**

WASTEWATER DEPARTMENT

OPERATING REVENUE:

MONTHLY SEWER SERVICE CHARGE	\$ 2,475,000
MONTHLY SERVICE CHARGE-ID #1	137,000
MONTHLY SERVICE CHARGE-ID #2	155,000
MONTHLY SEWER SERVICE CHG-R COM	115,000
MISC UTILITY CHARGES/ REVENUE	5,000
STANDBY CHARGES	110,000
CFD REIMBURSEMENTS	20,000
INSPECTION CHARGES	50,000
TOTAL WASTEWATER REVENUE	<u>\$ 3,067,000</u>

OPERATING EXPENSES:

PLANT WAGES EXPENSE	150,700
INSPECTION WAGES EXPENSE	34,000
PAYROLL TAXES EXP	3,000
EMPLOYEE BENEFITS-INS	18,250
EMPLOYEE BENEFITS-RETIREMENT	20,200
OVERTIME EXP	10,000
MILEAGE EXP	1,200
VACATION EXP	8,900
ELECTRICIAN LABOR COSTS	5,000
SCADA SYSTEM ADMIN/MAINT	10,000
LABORATORY TESTING COSTS	22,000
SLUDGE DISPOSAL/PUMPING COSTS	50,000
SLUDGE DISPOSAL BAG EXP	25,000
SLUDGE CHEMICAL EXP	35,000
CHEMICALS, LUBRICANTS & FUELS	100,000
EQUIPMENT RENTAL COSTS	2,000
EQUIPMENT REPAIRS & MAINT.	200,000
SEWER LINE REPAIRS	10,000
SEWER CLEANING AND VIDEO EXP	10,000
SECURITY AND ALARM EXP	3,000
PROPERTY MAINTENANCE	40,000
ENGINEERING/ COMPLIANCE STUDIES	20,000
ENERGY COSTS	210,000
CONSUMABLE SUPPLIES & CLEANING	10,000
SMALL EQUIPMENT & TOOLS COST	15,000
PERMITS, FEES & TAXES (WTR BRD FEE)	25,000
SAWPA BASIN MONITORING EXP	25,000
MAP UPDATING/GIS EXP	2,000
MISC. OPERATING EXP	1,000
BAD DEBT EXPENSES	1,500
CONTINGENCIES (Cross Conection)	41,075
TOTAL OPERATING EXPENSES	<u>\$ 1,108,825</u>

**TEMESCAL VALLEY WATER DISTRICT
FINAL PROPOSED BUDGET
2019 - 2020**

ADMINISTRATIVE EXPENSES:

CONTRACT MANAGEMENT	\$ 102,000
GENERAL ENGINEERING EXP	15,000
EMPLOYEE BENEFITS-INS	19,700
EMPLOYEE BENEFITS-RETIREMENT	24,500
ANNUAL ASSESSMENT EXP	5,000
PLAN CHECK & INSPECTION EXP	10,000
WAGES EXPENSE	175,000
VACATION EXP	12,320
PAYROLL TAX EXPENSES	2,800
OVERTIME EXP	1,000
MILEAGE EXP ADMIN	500
CONTRACT STAFFING EXP	2,000
LEGAL EXPENSES	10,000
AUDIT EXPENSES	5,700
BOARD COMMITTEE MEETING EXP.	12,000
ELECTION & PUBLIC HEARING EXP	4,000
COMPUTER SYSTEM ADMIN	18,000
BANK CHARGES EXP	25,000
MISCELLANEOUS & EDUCATION EXP	3,000
TELEPHONE, FAX & CELL EXP	12,000
OFFICE SUPPLIES EXP	15,000
PRINTING EXPENSES	5,000
POSTAGE & DELIVERY EXPENSE	14,000
PUBLICATIONS, NOTICES & DUES	750
EQUIPMENT LEASE EXPENSES	7,000
INSURANCE EXPENSES	28,000
COMMUNITY OUTREACH EXP	8,000
INVESTMENT EXP	4,800
TOTAL ADMINISTRATIVE EXPENSES	<u>\$ 542,070</u>

TOTAL WASTEWATER EXPENSES \$ 1,650,895

NET OPERATING REVENUE/EXPENSE WASTEWATER \$ 1,416,105

NON-OPERATING SOURCE OF FUNDS:

INTEREST INCOME	\$ 80,000
PROPERTY TAX INCOME	70,000
TOTAL NON-OPER SOURCE OF FUNDS	<u>150,000</u>

TOTAL REVENUE/EXPENSE WASTEWATER \$ 1,566,105

**TEMESCAL VALLEY WATER DISTRICT
FINAL PROPOSED BUDGET
2019 - 2020**

WATER DEPARTMENT

OPERATING REVENUE:

WATER SERVICE CHARGE	\$	1,660,000
WATER USAGE CHARGES		4,340,000
WATER PUMPING CHARGE		165,000
FIRE PROTECTION CHARGES		35,000
MISC. UTILITY CHARGES		35,000
SERVICE METER INCOME		100,000
CELLULAR SITE LEASE		54,000
MWD READINESS TO SERVE CHARGE		150,000
STANDBY CHARGES		41,000
CFD REIMBURSEMENTS		20,000
INSPECTION CHARGES		45,000
TOTAL WATER REVENUE	\$	6,645,000

OPERATING EXPENSES:

WAGES EXPENSE	\$	132,000
INSPECTION WAGES EXPENSE		29,800
PAYROLL TAXES EXP		2,600
EMPLOYEE BENEFITS-INS		16,000
EMPLOYEE BENEFITS-RETIREMENT		17,700
OPERATION-MILEAGE EXP		750
OVERTIME EXPENSE/ ON CALL		10,000
VACATION EXP		7,800
CONTRACT STAFFING-METER READS		65,000
SCADA SYSTEM ADMIN/MAINT		10,000
LABORATORY TESTING COSTS		16,000
COMPLIANCE TESTING (ISDE/CROSS)		3,000
LEAK DETECTION EXPENSE		8,000
EPA WATER TESTING EXP		8,500
EQUIPMENT RENTAL COSTS		2,000
EQUIPMENT REPAIRS & MAINT.		80,000
WATER LINE REPAIRS		40,000
ALARM MONITORING COSTS		3,000
PROPERTY MAINTENANCE		5,000
ENGINEERING/COMPLIANCE STUDIES		8,000
ENERGY COSTS		170,000
CONSUMABLE SUPPLIES & CLEANING		2,000
CHEMICALS, LUBRICANTS & FUELS		5,000
SMALL EQUIPMENT & TOOLS COST		1,000
PERMITS, FEES & TAXES		34,000
MAP UPDATING/GIS EXP		5,000
SERVICE METERS & PARTS COSTS		100,000
WHOLESALE WATER PURCHASES		3,459,600
WATER-MWD CAPACITY CHARGE		50,000
WATER-READINESS TO SERVE/REFUSAL CHARGE		115,000
WMWD-MGLMR EXP		117,000
BAD DEBT EXPENSES		1,500
CONSERVATION REBATE EXP		5,000
CONTINGENCIES(Cross Connection)		45,500
TOTAL OPERATING EXPENSES WATER	\$	4,575,750

**TEMESCAL VALLEY WATER DISTRICT
FINAL PROPOSED BUDGET
2019 - 2020**

ADMINISTRATIVE EXPENSES:

CONTRACT MANAGEMENT	\$ 89,250
GENERAL ENGINEERING EXP	20,000
PLAN CHECK & INSPECTION EXP	10,000
EMPLOYEE BENEFITS-INS	17,300
EMPLOYEE BENEFITS-RETIREMENT	21,500
ANNUAL ASSESSMENT EXP	4,000
WAGES EXPENSE	153,000
VACATION EXP	10,800
MILEAGE EXP ADMIN	500
OVERTIME EXPENSE	1,000
PAYROLL TAX EXPENSES	2,500
CONTRACT STAFFING OFFICE	2,000
LEGAL EXPENSES	7,500
AUDIT EXPENSES	5,500
BOARD COMMITTEE/ MEETING EXP.	10,500
COMPUTER SYSTEM EXP	12,000
BANK CHARGES EXP	20,000
MISCELLANEOUS & EDUCATION EXP	2,000
TELEPHONE EXP	10,000
OFFICE SUPPLIES EXP	10,000
PRINTING EXPENSES	5,000
POSTAGE & DELIVERY EXPENSE	12,000
PUBLICATIONS, NOTICES & DUES	2,500
EQUIPMENT LEASE EXPENSES	6,000
INSURANCE EXPENSES	24,500
INVESTMENT EXPENSE	4,200
ELECTION & PUBLIC HEARING EXP	3,500
COMMUNITY OUT REACH EXP	7,000
TOTAL ADMINISTRATIVE EXPENSES	<u>474,050</u>
TOTAL WATER EXPENSES	<u>5,049,800</u>
NET OPERATING REVENUE/EXPENSE	<u>\$ 1,595,200.0</u>
NON-OPERATING SOURCE OF FUNDS:	
INTEREST INCOME	\$ 100,000
PROPERTY TAX INCOME	40,000
TOTAL NON-OP SOURCE OF FUNDS	<u>140,000</u>
TOTAL REVENUE/EXPENSE WATER	<u><u>\$ 1,735,200</u></u>

**TEMESCAL VALLEY WATER DISTRICT
FINAL PROPOSED BUDGET
2019 - 2020**

NON-POTABLE WATER DEPARTMENT

OPERATING REVENUE:

RECYCLED/NON-POTABLE WATER SALES	\$ 1,700,000
RECYCLED/ NON-POT WATER FIXED CHARGE	200,000
RECYCLED/NON-POTABLE PUMPING CHARGE	40,000
MISC INCOME	12,000
INSPECTION REVENUE	29,000
TOTAL NON-POTABLE REVENUE	<u>\$ 1,981,000</u>

OPERATING EXPENSES:

RECYCLED/NON-POTABLE LABOR EXP	\$ 94,200
INSPECTION WAGES EXPENSE	21,300
PAYROLL TAXES EXP	1,900
EMPLOYEE BENEFITS-INS	11,400
EMPLOYEE BENEFITS-RETIREMENT	12,600
MILEAGE EXP	200
OVERTIME EXP	6,200
VACATION EXP	5,600
SCADA SYS EXP	15,000
LABORATORY TESTING COSTS	3,000
EQUIPMENT REPAIRS & MAINT.	100,000
NONPOTABLE WATER LINE REPAIR	100,000
SECURITY AND ALARM EXP	1,900
PROPERTY MAINTENANCE	5,000
ENERGY COSTS	250,000
CONSUMABLE SUPPLIES EXP	1,000
CHEMICALS, LUBRICANTS & FUELS	3,500
PERMITS AND FEES EXP	6,000
SERVICE METERS AND PARTS COSTS	7,000
RECYCLED SIGN/TOOLS EXP	4,000
MISC OPERATING EXP	500
BAD DEBT	1,600
CONTINGENCIES	27,000
TOTAL OPERATING EXPENSES	<u>\$ 678,900</u>

**TEMESCAL VALLEY WATER DISTRICT
FINAL PROPOSED BUDGET
2019 - 2020**

ADMINISTRATIVE EXPENSES:

CONTRACT MANAGEMENT	\$ 63,750
GENERAL ENGINEERING/ PLAN CHECK EXP	10,000
INSPECTION EXP	6,000
EMPLOYEE BENEFITS-INS	12,300
EMPLOYEE BENEFITS-RETIREMENT	15,300
WAGES EXPENSE	109,000
VACATION EXP	7,700
MILEAGE EXP	200
OVERTIME EXP	500
PAYROLL TAX EXPENSE	1,800
CONTRACT STAFFING EXP	2,000
LEGAL EXPENSE	5,000
AUDIT EXP	4,500
BOARD FEES EXP	7,500
ELECTION EXP	2,500
COMPUTER SYSTEMS EXP	10,000
BANK CHARGES	15,000
MISC & EDUCATION EXP	1,000
TELEPHONE EXP	7,000
OFFICE SUPPLIES	5,000
PRINTING EXP	3,000
POSTAGE EXP	10,000
PUBLICATION EXP	2,000
EQUIPMENT LEASE EXP	4,500
INSURANCE EXPENSE	17,500
ANNUAL ASSESSMENT EXP	3,000
INVESTMENT EXPENSE	3,000
COMMUNITY OUTREACH EXP	4,800
TOTAL ADMINISTRATIVE EXPENSES	<u>\$ 333,850</u>
TOTAL NON-POTABLE OPERATING EXPENSES	<u>\$ 1,012,750</u>
NET OPERATING REVENUE/EXPENSE NONPOTABLE	<u>\$ 968,250</u>
NON-OPERATING SOURCE OF FUNDS:	
INTEREST INCOME	\$ 23,000
TOTAL NON-OP SOURCE OF FUNDS	<u>23,000</u>
TOTAL REVENUE/EXPENSE NONPOTABLE	<u>\$ 991,250</u>

**TEMESCAL VALLEY WATER DISTRICT
FINAL PROPOSED BUDGET
2019 - 2020**

ID#1 DEPARTMENT

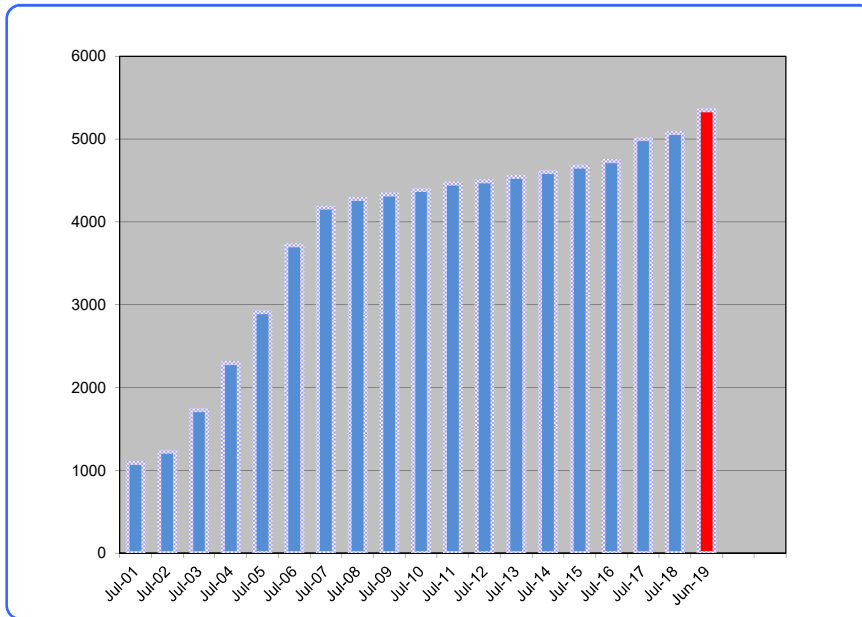
OPERATING REVENUE:	
ANNUAL SEWER SERVICE CHARGE	\$ 164,700
TOTAL ID #1 REVENUE	<u>164,700</u>
OPERATING EXPENSES:	
MONTHLY TREATMENT PLANT COSTS	137,000
TOTAL OPERATING COSTS	<u>137,000</u>
ADMINISTRATIVE EXPENSES:	
ANNUAL ASSESSMENT PROCESSING	2,500
TOTAL ADMINISTRATIVE EXPENSES	<u>2,500</u>
TOTAL ID#1 EXPENSES	<u>139,500</u>
NET OPERATING REVENUE/EXPENSE	<u>25,200</u>
NON-OPERATING SOURCE OF FUNDS:	
INTEREST INCOME	2,100
TOTAL NON-OPER SOURCE OF FUNDS	<u>2,100</u>
TOTAL REVENUE/EXPENSE ID #1	<u>\$ 27,300</u>

ID#2 DEPARTMENT

OPERATING REVENUE:	
ANNUAL SEWER SERVICE CHARGE	\$ 191,820
TOTAL ID #2 REVENUE	<u>191,820</u>
OPERATING EXPENSES:	
MONTHLY TREATMENT PLANT COSTS	155,000
TOTAL OPERATING COSTS	<u>155,000</u>
ADMINISTRATIVE EXPENSES:	
GENERAL ENGINEERING EXP	2,500
ANNUAL ASSESSMENT PROCESSING	2,500
TOTAL ADMINISTRATIVE EXPENSES	<u>5,000</u>
TOTAL ID#2 EXPENSES	<u>160,000</u>
NET OPERATING REVENUE/EXPENSE	<u>31,820</u>
NON-OPERATING SOURCE OF FUNDS:	
INTEREST INCOME	4,150
TOTAL NON-OPER SOURCE OF FUNDS	<u>4,150</u>
TOTAL REVENUE/EXPENSE ID#2	<u>\$ 35,970</u>

**TEMESCAL VALLEY WATER DISTRICT
CUSTOMER COUNT PER YEAR(RESIDENTIAL)**
(Excludes SID#1 and SID#2 sewer customers)

DATE	Jul-01	Jul-02	Jul-03	Jul-04	Jul-05	Jul-06	Jul-07	Jul-08	Jul-09	Jul-10	Jul-11	Jul-12	Jul-13	Jul-14	Jul-15	Jul-16	Jul-17	Jul-18	Jun-19
CUSTOMERS	1090	1223	1729	2295	2910	3718	4173	4279	4332	4386	4463	4492	4547	4605	4670	4736	5000	5076	5351



RESIDENTIAL	Total Homes	Completed Homes	
Wildrose Ranch	1043	1043	100%
Trilogy at Glen Ivy	1317	1317	100%
Painted Hills	204	204	100%
Canyon Oaks	26	26	100%
Montecito Ranch	306	306	100%
Sycamore Creek	1735	1632	94%
The Retreat	525	525	100%
Terramor	1443	292	20% 15 MODELS
Harmony Grove	50	6	12%
	<u>6649</u>	<u>5351</u>	80%

TOTAL CUSTOMER COUNT REPORT
May 31, 2019

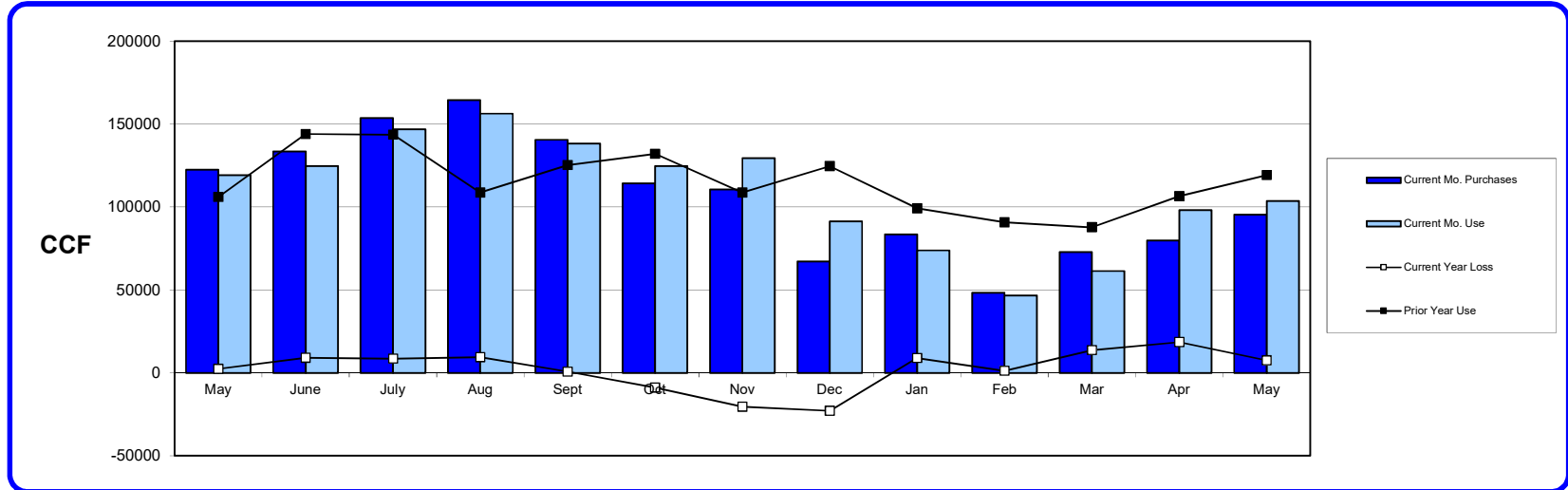
	Water & Sewer	Water Only	Sewer Only	Count
New homes added 14 Accts closed/transf 59 Empty Homes 11			Butterfield (305) Calif. Meadows (345)	
Residential	5315	2	650	5967
Commercial	90	0	2	92
Commercial-fireheld inactive	41			41
Public Govt	4	1	0	5
Irrigation-Industrial	0	67	0	67
Non-Potable Water other	0	148	0	148
Construction-Bulk Sales	0	25	0	25
Total Active Customers				

DELINQUENT REPORT

Meters Read - Customers Billed	5652	
Received Delinquent Notice on current bill	334	5.91%
Turned Off for lack of payment	17	0.30%
Customers turned back on, amount paid	16	0.28%

WATER USAGE REPORT FOR THIRTEEN MONTHS

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	TOTAL
Beg Water Levels	9222	9943	9673	11347	10107	11630	10154	11560	10429	11083	11571	9302	9628	
Ending Water Levels	9943	9673	11347	10107	11630	10154	11560	10429	11083	11571	9302	9628	8895	
Cur Yearly Purchases	122466	133518	153700	164495	140518	114288	110566	67220	83505	48380	72875	79847	95369	1386747
Cur Yr Monthly Use	119302	124735	146815	156286	138302	124684	129569	91254	73902	46657	61401	98045	103672	1414624
Prior Yr Monthly Use	106003	144053	143645	108702	125247	132059	108702	124709	99305	90737	87771	106589	119302	1496824

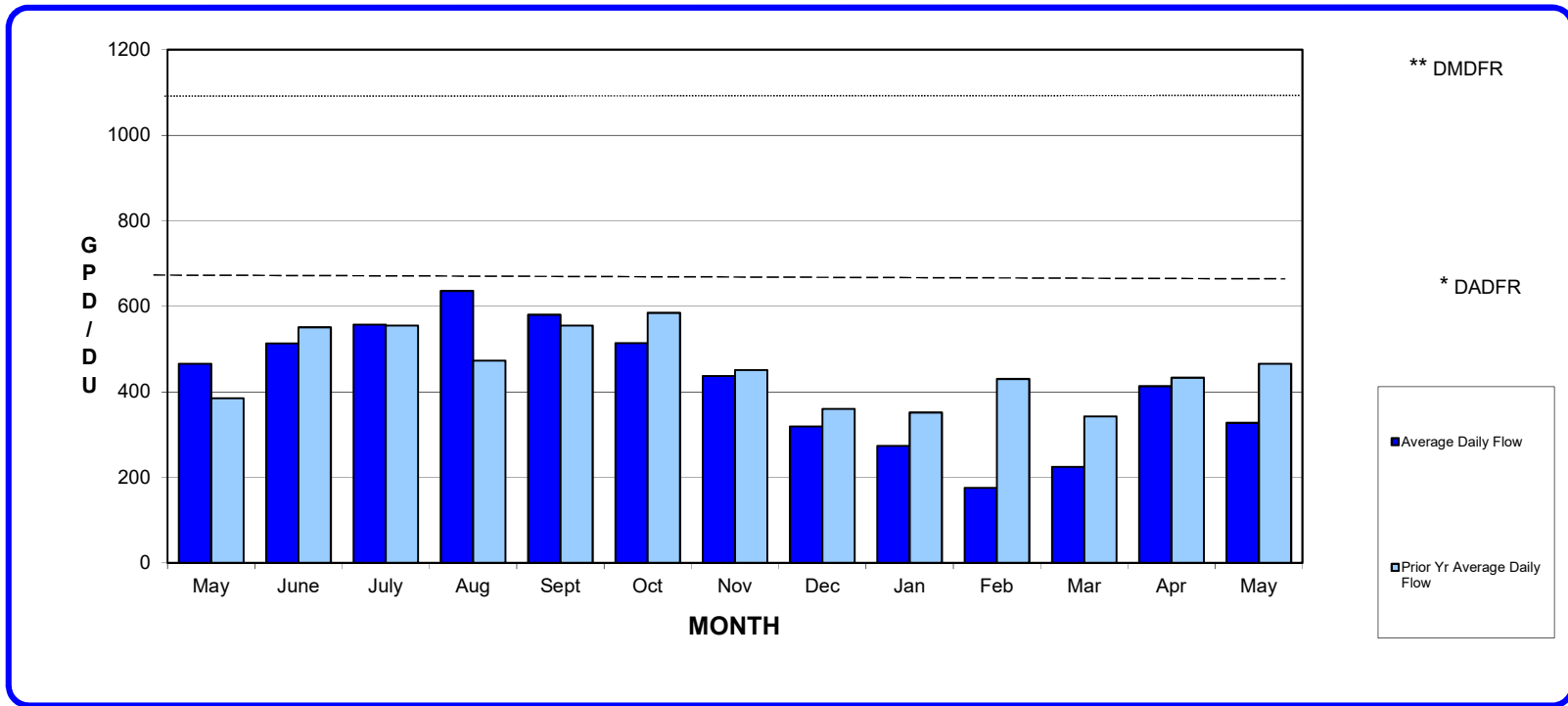


KEY
2016-2017
2017-2018
2018-2019

SUMMARY	CCF
Beginning Water in System	9222 CCF
Water Purchased in last 13 months	1386747 CCF
Water Used in last 13 months	1414624 CCF
Water Remaining in System	8895 CCF
(Loss)/Gain over last 13 months	27550 CCF
	1.99%

RESIDENTIAL WATER USAGE AVERAGE DAILY FLOW (GALLONS per DAY per RESIDENTIAL DWELLING UNIT CONNECTED)

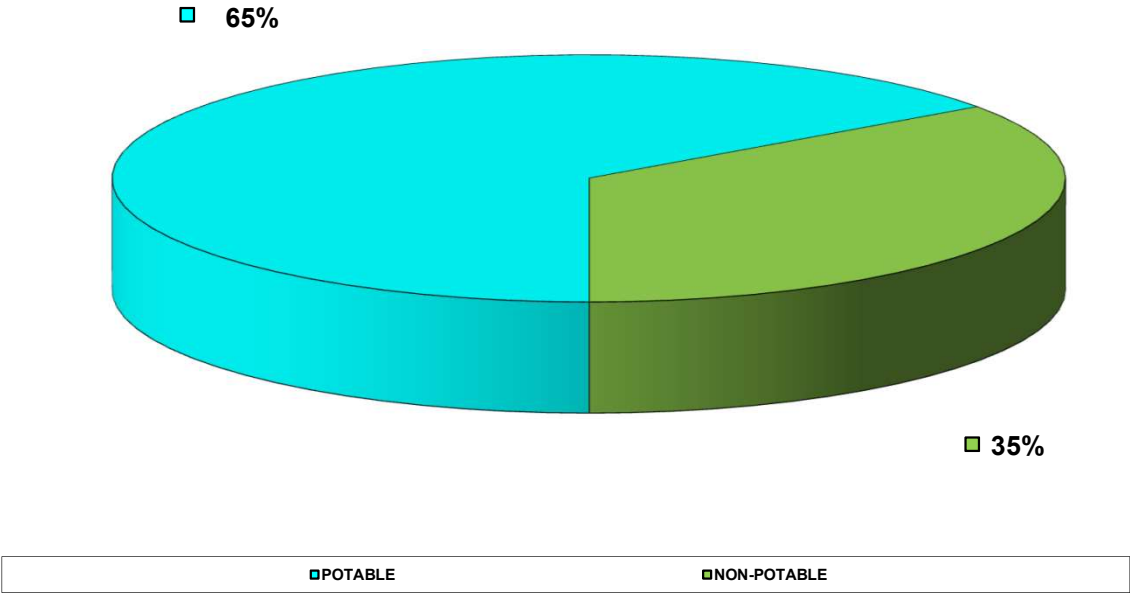
	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YEARLY AVERAGE
Average Daily Flow	466	513	557	636	580	514	437	319	274	176	225	413	328	414
Prior Yr Average Daily Flow	385	551	555	473	555	585	451	360	352	430	343	433	466	463



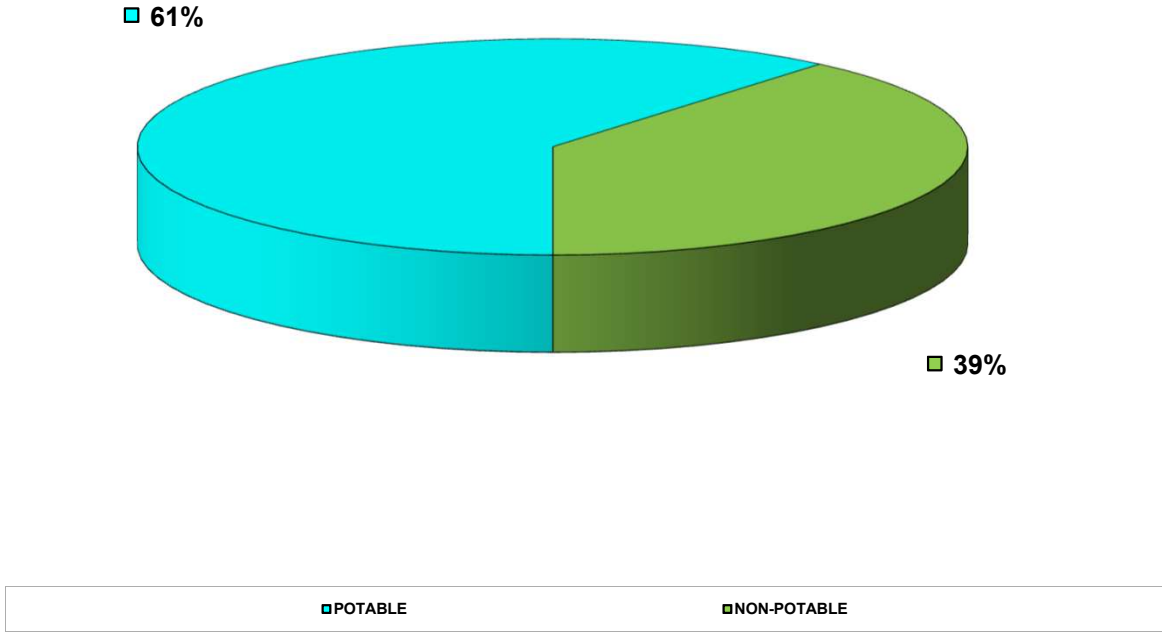
Key
2016-2017
2017-2018
2018-2019

* DESIGN AVERAGE DAILY FLOW RATE IN GPD (650)
 ** DESIGN MAXIMUM DAILY FLOW RATE IN GPD (1140)

**Temescal Valley Water District
Volume of Water Sold
For Eleven Months Ending May 31, 2019
F/Y 2018-2019**

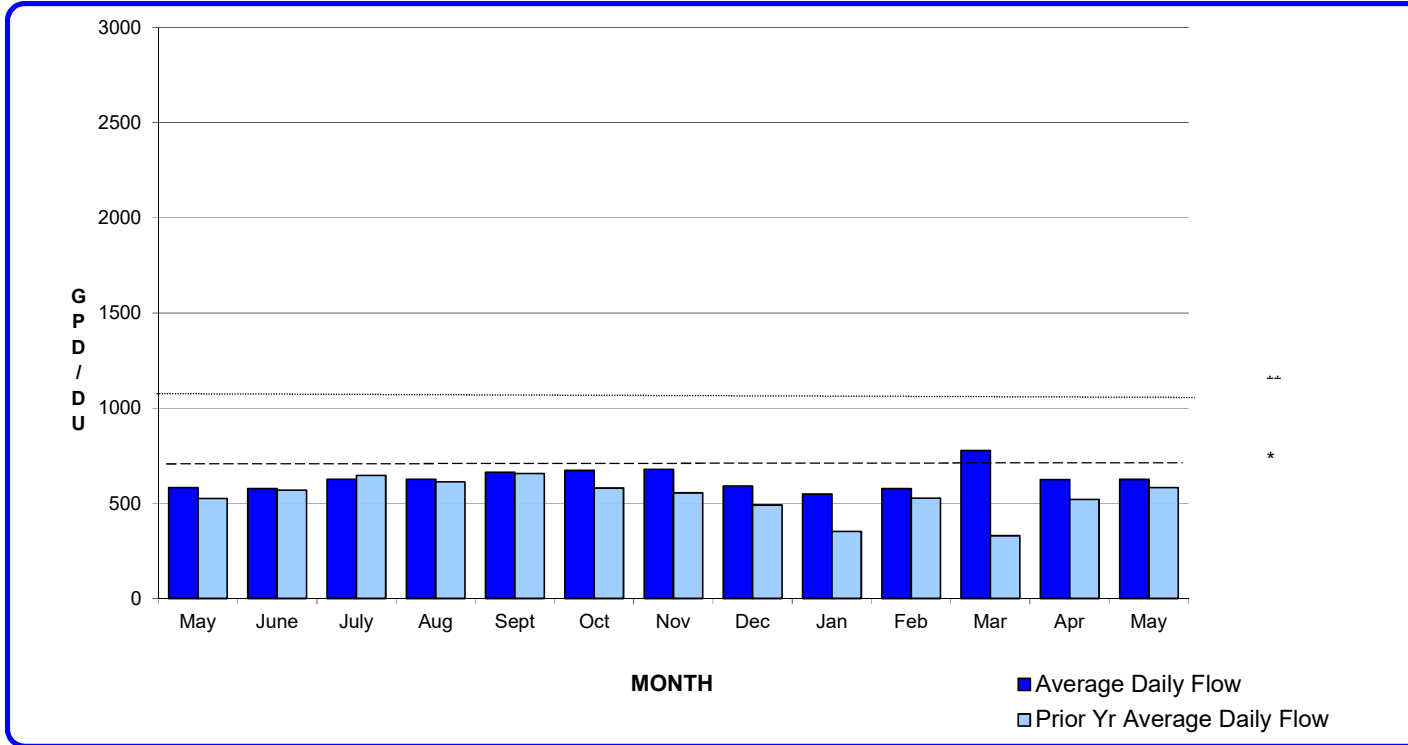


**Temescal Valley Water District
Water Volume Sold
For F/Y 2017-2018
Twelve Months**



**COMMERCIAL WATER USAGE
AVERAGE DAILY FLOW
(GALLONS per DAY per COMMERCIAL DWELLING UNIT CONNECTED)**

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YEARLY AVERAGE
Average Daily Flow	583	577	627	627	663	673	678	591	548	576	776	624	626	632
Prior Yr Average Daily Flow	525	569	646	612	656	580	555	491	352	527	329	521	583	917

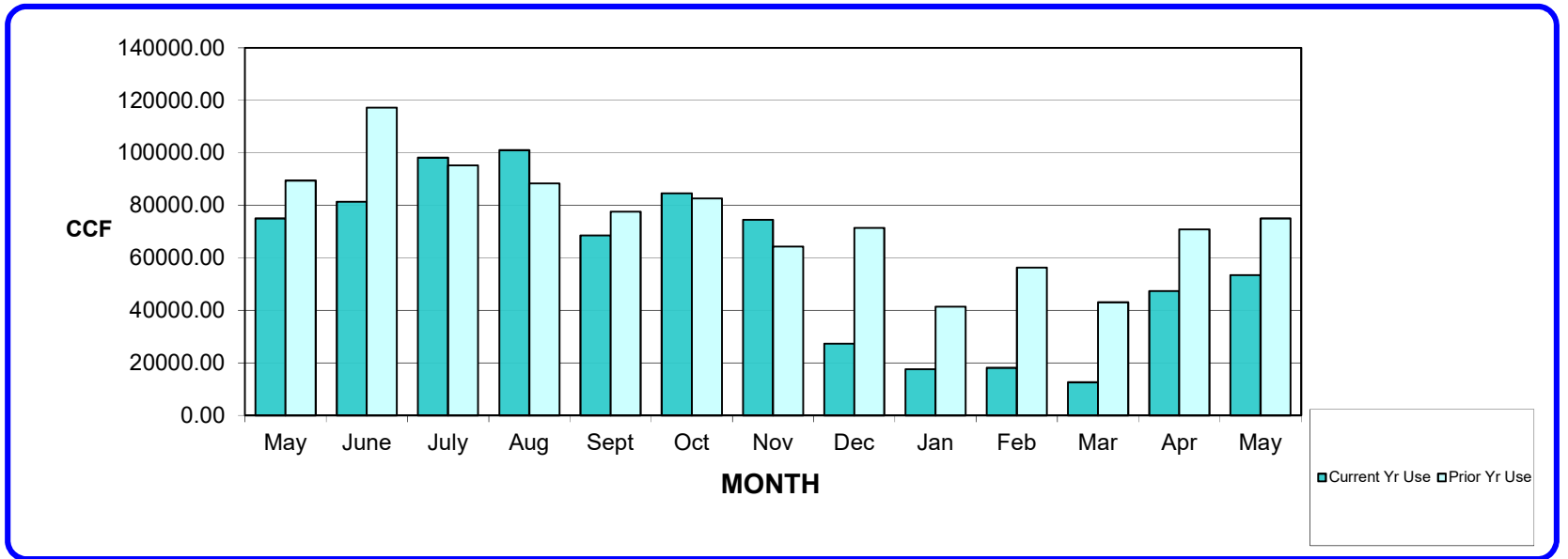


Key
 2016-2017
 2017-2018
 2018-2019

* DESIGN AVERAGE DAILY FLOW RATE IN GPD (650)
 ** DESIGN MAXIMUM DAILY FLOW RATE IN GPD (1140)

RECYCLED AND NON-POTABLE WELL WATER MONTHLY FLOW (ccf)

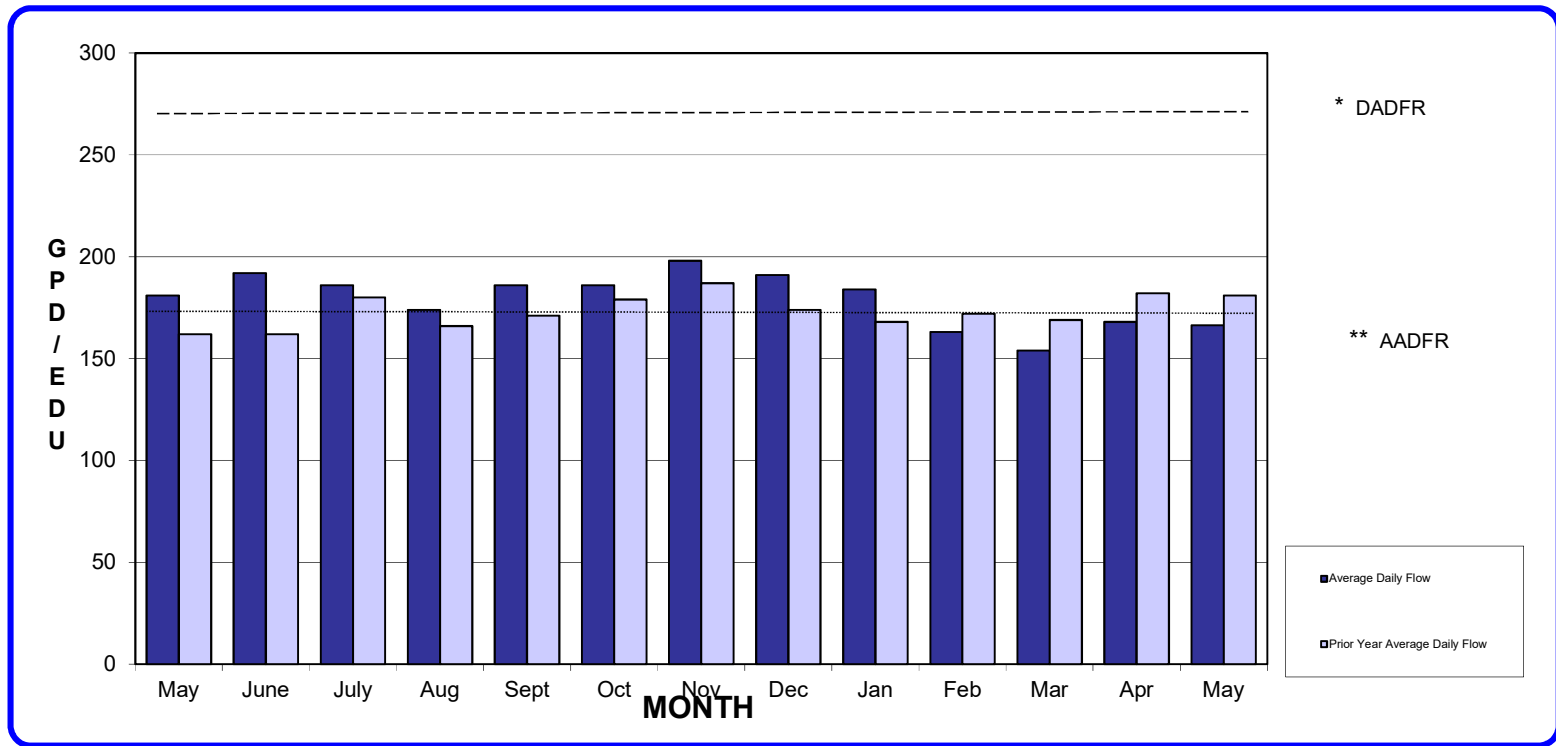
	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Current Yr Use	74999.30	81380.55	98207.89	101012.78	68554.80	84552.12	74461.87	27296.00	17558.51	18076.74	12612.78	47287.45	53401.21
Prior Yr Use	89476.06	117228.16	95220.93	88355.76	77651.75	82662.81	64288.64	71437.89	41374.89	56321.00	43054.20	70816.32	74999.30
Revenue	\$205,689	\$207,857	\$243,245	\$253,573	\$214,499	\$216,138	\$197,117	\$94,379	\$58,997	\$60,614	\$48,432	\$135,906	\$143,871



Key
2016-2017
2017-2018
2018-2019

RESIDENTIAL & COMMERCIAL SEWER USAGE AVERAGE DAILY FLOW (GALLONS per DAY per DWELLING UNIT)

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	12-Month Average
Average Daily Flow	181	192	186	174	186	186	198	191	184	163	154	168	166	194
Prior Year Average Daily Flow	162	162	180	166	171	179	187	174	168	172	169	182	181	174



Key
2016-2017
2017-2018
2018-2019

** ACTUAL AVERAGE DAILY FLOW RATE IN GPD

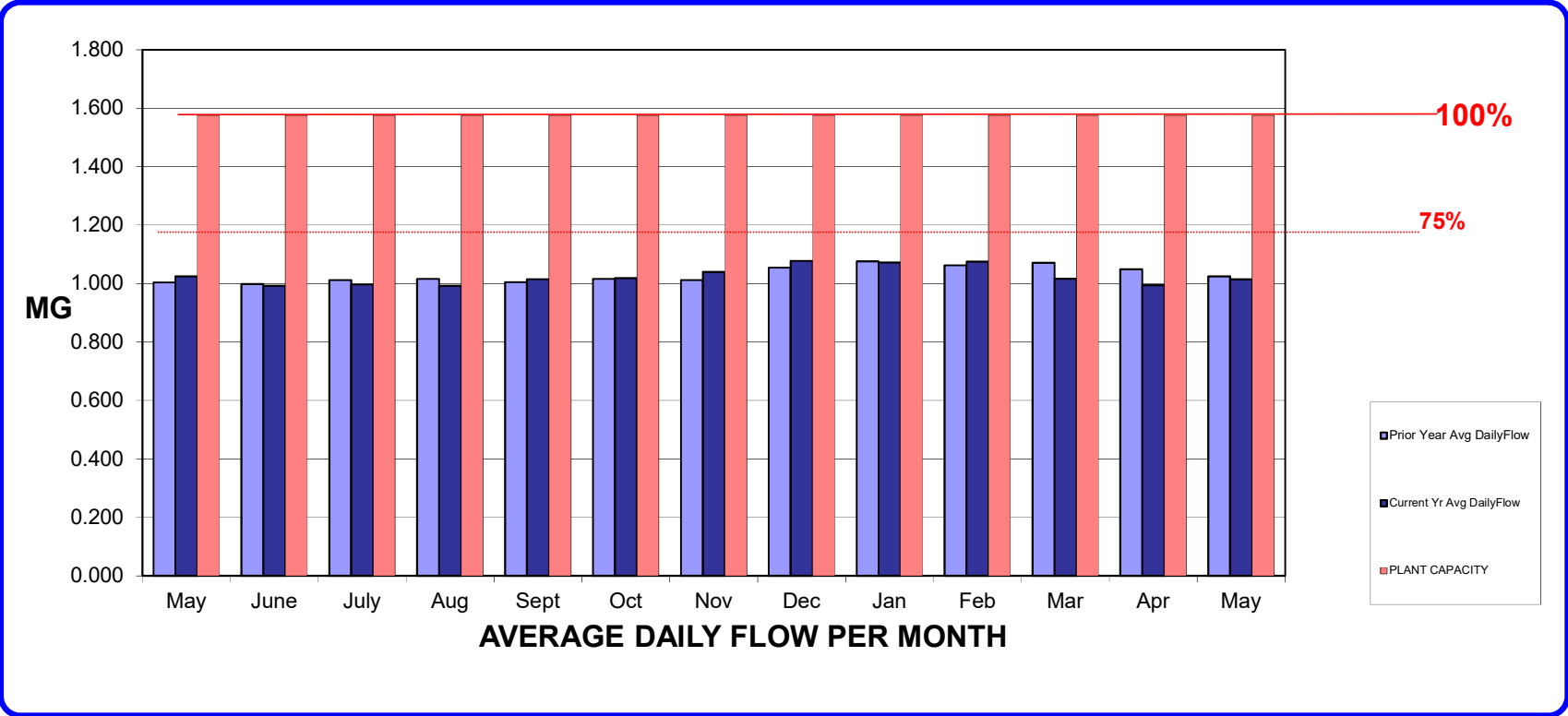
RECLAMATION PLANT FLOW REPORT

AVERAGE DAILY FLOW (Million Gallons)

Key
2016-2017
2017-2018
2018-2019

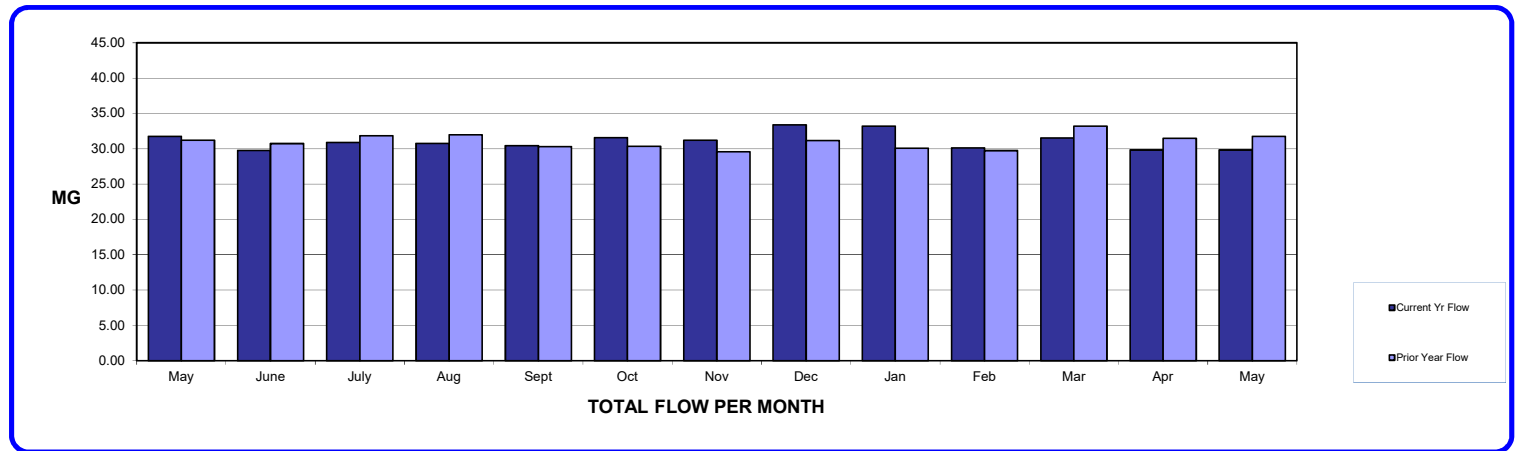
	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Current Yr Avg DailyFlow	1.0250	0.9920	0.9970	0.9920	1.0150	1.0180	1.0400	1.0770	1.0720	1.0750	1.0170	0.9940	1.0140
Prior Year Avg DailyFlow	1.0040	0.9980	1.0120	1.0160	1.0050	1.0160	1.0120	1.0540	1.0760	1.0620	1.0710	1.0490	1.0250

PLANT CAPACITY 1.575 1.575 1.575 1.575 1.575 1.575 1.575 1.575 1.575 1.575 1.575 1.575 1.575 1.575



RECLAMATION PLANT DISCHARGE REPORT MONTHLY FLOW (Million Gallons)

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total/yr
Current Yr Flow	31.77	29.75	30.90	30.75	30.46	31.55	31.19	33.38	33.21	30.11	31.53	29.82	29.82	372.47
Prior Year Flow	31.19	30.73	31.84	31.97	30.30	30.32	29.55	31.15	30.07	29.73	33.19	31.46	31.77	372.08
Potential Revenue	\$117,052	\$111,554	\$124,060	\$122,488	\$135,269	\$139,906	\$138,187	\$147,820	\$142,984	\$88,961	\$93,156	\$88,104	\$88,104	\$1,420,593

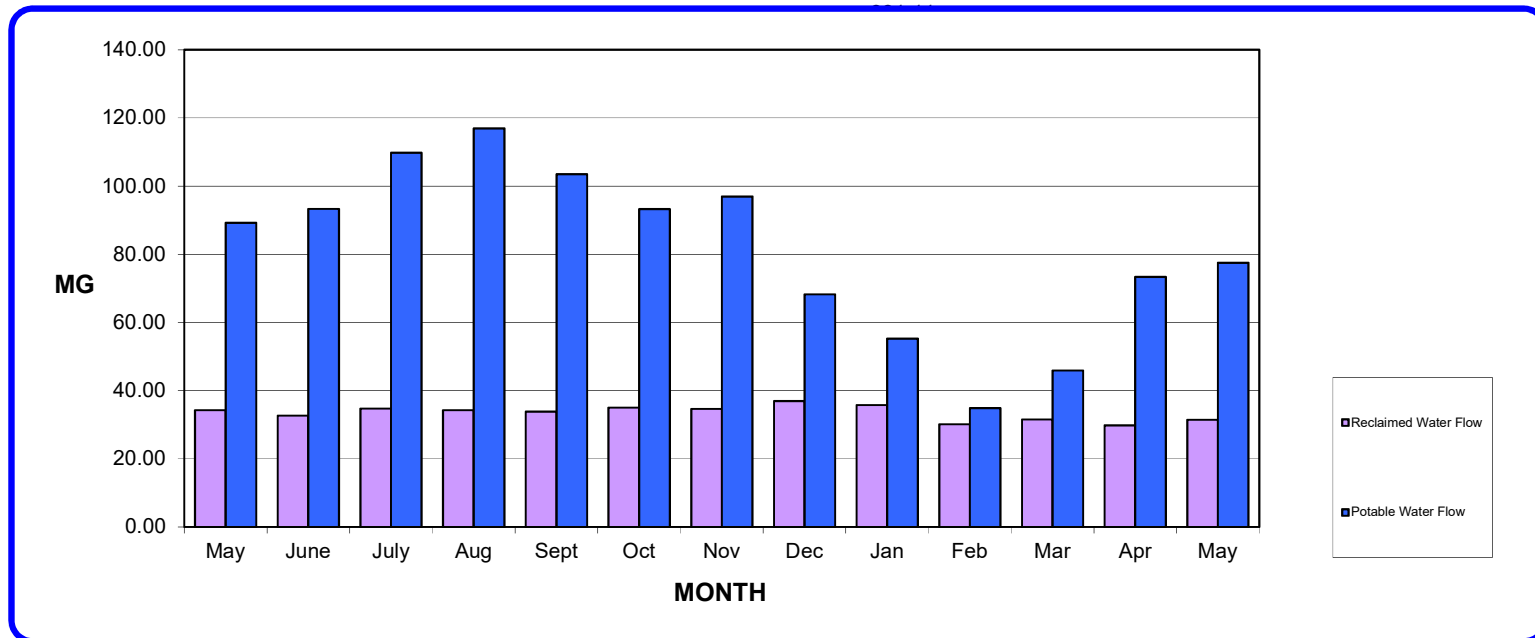


Key
2016-2017
2017-2018
2018-2019

Note - recycled water only

RECLAIMED WATER VERSUS POTABLE WATER MONTHLY FLOW (Million Gallons)

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
No. of Sewer Dwelling Units Connected	6025	6028	6029	6343	6060	6060	6088	6230	6268	6265	6247	6253	6298
Reclaimed Water Flow	34.28	32.67	34.73	34.29	33.84	35.01	34.67	36.98	35.77	30.11	31.54	29.83	31.43
Potable Water Flow	89.24	93.30	109.82	116.90	103.45	93.26	96.92	68.26	55.28	34.90	45.93	73.34	77.55



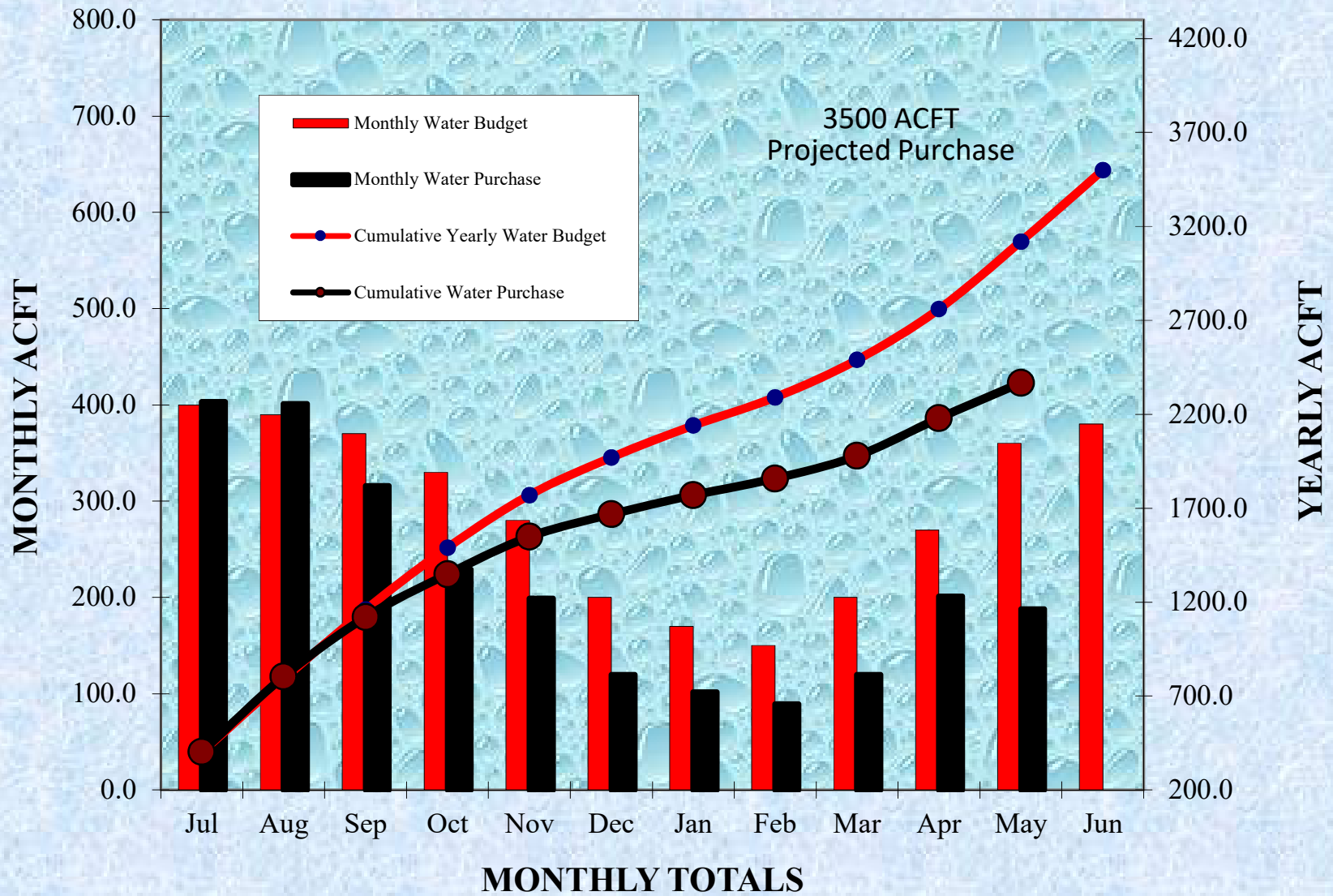
Month	Wildrose(2)	Montecito(3)	Trilogy(4)	Painted Hills(5)	Syc Crk(6)	Retreat(7)	Terramor(8)	Avg All Resid	AVG	TOTAL		
									IND-BK / IRR (1)	RECYCLED- Inc Retreat Golf	NONPOT- Other	NONPOT-Trilogy Golf
AVG '07-'08	18.1	32.7	15.9	32.2	21.7	37.1	-	25.9	106.6			
AVG '08-'09	24.6	33.8	17.0	33.3	32.6	40.8	-	25.4	53.3			
AVG '09-'10	21.9	30.0	15.8	30.2	26.3	38.0	-	23.0	51.7			
AVG '10-'11	20.6	27.6	15.5	25.8	25.1	35.2	-	22.3	36.0			
AVG '11-'12	21.0	27.9	15.9	27.3	24.7	34.0	-	22.5	82.3			
AVG '12-'13	21.9	31.3	15.6	27.5	23.6	30.5	-	22.9	190.0			
AVG '13-'14	22.5	33.8	16.5	28.2	24.5	30.6	-	23.0	9.8			
AVG '14-'15	20.7	28.4	15.4	26.8	21.9	28.2	-	21.2	62.8			
AVG '15-'16	17.4	21.3	10.6	22.4	16.9	24.3	-	16.5	105.4	38,401.9	4,639.1	18,977.2
AVG '16-'17	18.4	26.4	16.7	24.8	18.5	27.1	26.4	19.4	211.0	46,977.4	8,442.6	16,068.4
AVG '17-'18	18.2	22.9	14.0	25.4	18.4	27.1	16.0	18.8	378.4	48,106.6	4,904.8	16,348.5
Jul-18	25.5	36.9	22.7	37.6	22.8	35.7	16.3	25.9	377.7	66,650.4	5,248.9	26,308.7
Aug-18	26.7	37.2	25.4	39.9	24.1	39.9	17.4	27.9	308.8	64,689.9	7,023.0	29,299.9
Sep-18	24.9	34.2	20.7	37.9	23.6	35.5	13.9	25.4	358.8	61,514.7	7,040.1	18,467.7
Oct-18	23.3	32.0	17.9	32.9	22.0	31.7	13.0	23.8	172.7	58,831.5	8,085.6	17,743.0
Nov-18	24.6	35.4	16.3	31.4	23.3	34.1	14.6	23.7	208.8	53,758.5	4,323.6	15,574.7
Dec-18	17.3	18.2	11.0	21.3	17.8	23.8	11.4	16.8	79.3	19,066.6	3,606.5	5,541.9
Jan-19	14.6	18.4	9.1	19.6	16.0	19.1	12.8	11.8	67.4	13,013.9	1,870.2	2,674.4
Feb-19	9.9	10.2	5.0	10.2	10.0	12.4	8.5	8.9	7.0	7,194.3	743.0	-
Mar-19	11.9	11.9	6.8	12.2	12.7	14.0	10.0	11.0	80.9	12,771.6	780.5	38.0
Apr-19	18.2	25.9	15.7	22.4	16.8	23.3	11.3	17.0	16.3	34,025.7	6,981.2	3,159.8
May-19	25.2	27.2	19.1	27.6	21.0	28.2	12.8	20.7	45.3	38,024.8	3,706.0	10,230.6
Jun-19												
AVG '18-'19												

AMOUNTS IN UNITS (CCF) (ONE UNIT = 748 GALS.)

WHOLESALE BUDGET vs PURCHASE

Water Year July 2018 through June 2019

3000 ACFT PROJECTION (Modified 4/19)



MEMORANDUM

DATE: June 25, 2019

TO: Board of Directors
Temescal Valley Water District

FROM: Allison Harnden, Office Manager

SUBJECT: Caltrans Adopt-A-Highway

I am sure you have all seen the signs along the highways that are available for adoption through the Caltrans Adopt-A-Highway program. There is currently an area that is within the Temescal Valley on the I-15 North at mile markers 32-34 that needs adoption. This area is right before the Temescal Canyon Road exit.

I have contacted Caltrans and been given the program information as well as a list of contractors who provided the monthly trash service. From Caltrans list of contractors', I selected the California Highway Adoption Company in Riverside and have included their monthly pricing in this package. They can also provide us with the sponsor signage for a one-time fee of \$150.

RECOMMENDATION

It is recommended that the Board of Directors:

1. Contract with California Highway Adoption Company for \$315/month and authorize a one-time payment of \$150 for signage.

Respectfully submitted,

Allison Harnden
Office Manager



ADOPT-A-HIGHWAY

VOLUNTEERS/SPONSORS
CALL 1-866-ADOPTAHWY



Allison Harnden

From: Lombardo, Shelli J@DOT <shelli.lombardo@dot.ca.gov>
Sent: Thursday, May 30, 2019 7:39 AM
To: Allison Harnden
Cc: Hennings, Joshua C@DOT
Subject: Adopt a Highway NB I-15 32-34 post miles
Attachments: AAH_Program_App_07-09.pdf; aah-program-brochure.pdf; BagIt,MoveIt,LeaveIt (Color) 2002-6v.1.pdf; Business Name Verification.docx; program-application-instructions.pdf; Recognition Panel Guidelines.pdf; aah_special_provisions092009a.pdf

Good Morning, Allison.

Thank you for your interest in the Adopt-A-Highway Program (AAH). The Adopt-A-Highway Program is an avenue by which the public may donate its' time in our ongoing effort to remove litter from our State highways and interstates. This is all voluntary and not a paid work.

I have attached our brochure, the Business Name Verification, an AAH FAQ's and Recognition Panel Guidelines, a program application, and a copy of the Special Provisions applicable to those adopting a segment.

All fees are exempt through the AAH Program. There is no cost to you. Caltrans supplies the safety gear, litter bags, litter pickers, safety training and recognition panel. (If you want your logo on the panel, have one made and it can be installed on the panel or Caltrans can give you a blank panel for the installation.)

Please fill out the Program Application, sign and return it via scan/email, or the U.S. Postal Service to the AAH office. The address is below.

Once the completed program application and business name verification documents are received they will be forwarded to the Deputy District Director of Maintenance for approval, which usually requires a week's turnaround time. Once approved, I will email you a permit application for your signature. Please complete, sign, and return the permit via the U.S. Postal Service. This document must reflect an original, wet signature.

Please feel free to call or email me with any questions.

Thank you,

Shelli Lombardo
Adopt-A-Highway
Caltrans, District 8
464 W 4th St., MS 12
San Bernardino, CA 92401

The Adopt-A-Highway Program



The Adopt-A-Highway Program

Adopt-A-Highway (AAH) participants help to maintain and beautify sections of roadside within California's State Highway System. The AAH Program saves California taxpayers millions of dollars every year and provides a great opportunity to promote civic responsibility and community pride.

What Kind of Work Can Adopters Perform?

There are five different types of adoptions:

- Litter Removal
- Vegetation Control
- Tree and Shrub Planting
- Wildflower Planting
- Graffiti Removal

An adoption site usually spans a two-mile stretch of roadside, but park and ride lots, vista points, and other areas of the State right-of-way are also considered for adoption. AAH permits are issued for a period of five years. Groups in good standing may apply for additional five-year permits.

Who Can Participate?

Individuals, organizations, businesses, and government agencies may participate as volunteers or as sponsors. A volunteer adopter performs its own adoption work. A sponsor hires an AAH service contractor to perform the work on its behalf. Minors, aged 16 and older, may participate in a volunteer group, but the group's leaders must be at least 21.

Safety Is Our Number One Concern

Participants must realize that they will be working in a potentially hazardous environment and must agree to diligently follow all safety requirements. Failure to comply with safety requirements could result in an adoption's cancellation. Each volunteer group must designate a safety leader and an alternate safety leader. Unless otherwise notified, Caltrans considers the safety leaders to be the individuals who are listed on the adopter's AAH Program Application. Each sponsor's contractor must appoint a crew leader. Volunteer group leaders or a contractor's crew leader must schedule and attend a safety orientation at Caltrans before beginning work.

What if the Site I Want Is Already Adopted?

AAH sites are offered on a first-come, first-served basis. If the site you want is currently adopted, you can submit an AAH Program Application to be placed on the site's waiting list. When an existing adopter gives up a site, it is offered to the first group on the waiting list. Applicants may be placed on the waiting list for more than one site.

How Much Does It Cost?

A volunteer adopter who performs litter removal and chooses a standard recognition panel will incur no costs. However, most supplies needed for other adoption types must be purchased by the adopter. Artwork for non-standard recognition panels must be purchased by the adopter (see AAH Signs next page).

The Adopt-A-Highway Program

A sponsor must make financial arrangements with an AAH service contractor for services to be provided. A contractor's fee is dependent upon the size of the adoption site, the type of work required, and the work frequency. All monies paid to the contractor remain with the contractor. AAH coordinators maintain a list of contractors who have met the AAH Program's license and insurance requirements. Sponsors are encouraged to obtain quotes from more than one contractor.

Adopt-A-Highway Signs

Caltrans places an AAH sign at each adoption site. When the site is adopted, a "recognition panel," displaying the adopter's name, is attached to the sign. Because it is against the law to advertise on State right-of-way, only the adopter's name and/or logo may be displayed on a recognition panel. Words that are not part of an adopter's legal business name are considered to be advertising and may not be displayed, even if the words usually appear in the adopter's logo. There are three types of recognition panels:

Standard: The panel is manufactured by Caltrans and displays the adopter's name in black, standard highway lettering.

Standard Panel with Logo: The adopter must provide to Caltrans an adhesive-backed logo at their own cost. The panel is manufactured by Caltrans and displays the provided logo along with the adopter's name in black, standard highway lettering.

Custom Panel: If all panel elements are supplied by the adopter, the panel is called a "custom" panel. Custom panels can be created in two ways. Adhesive-backed elements (purchased by the adopter) can be delivered to Caltrans for application onto a blank panel. Caltrans does not charge a fee for placing panel elements onto a panel. Or, a completed panel can be delivered. Caltrans will supply blank recognition panels at no cost to participants who choose the latter option. Either way, there is no fee charged for installation of custom panels.

How Do I Get Started?

Before submitting an application, please visit the AAH Program's website, adopt-a-highway.dot.ca.gov, and take the time to read some of the informational handouts available. All prospective participants should read "Adopt-A-Highway Recognition Panel Design Guidelines." This document contains rules for designing custom panels, explains AAH Program policy regarding the use of logos, and includes instructions for preparing a panel design proof. If a group is considering a vegetation control or planting adoption, instructions for preparing plans and schedules are available. Volunteer groups should read the "Permit Special Provisions." This document lists rules that participants are required to follow. Sponsors should read "Adopt-A-Highway Sponsor FAQs." This document explains the relationship between Caltrans, a sponsor, and its contractor. Sponsors may also obtain a list of AAH service contractors from the website.



The Adopt-A-Highway Program

The Application Process

- Choose a type of adoption and general location.
- Call your local AAH coordinator to discuss your future adoption. The coordinator can give you the exact “post mile” location of the site you wish to adopt (needed to complete a Program Application) and can tell you if there is a waiting list for the site. Even though panel-related documentation is not needed until a requested site becomes available, discuss your panel’s design with the coordinator during this initial contact.
- Obtain and submit a completed AAH Program Application. Applications are available on the AAH Program’s website and from the AAH coordinator.
- Wait for notification from your AAH coordinator explaining the status of each requested site.
- Once a requested site becomes available, the AAH coordinator will send you an AAH Permit Application and a list of any other documentation required. Return the signed Permit Application and other requested documents by the deadline given.
- Wait for your AAH Encroachment Permit to arrive in the mail. This may take several weeks.
- Both the volunteer safety leader and alternate safety leader or, if a sponsored adoption, the contractor’s crew leader, must schedule and attend a safety orientation at Caltrans before beginning work. Volunteer leaders are issued safety-training materials and safety equipment for their group during the orientation.

Additional Responsibilities for Volunteer Group Leaders

Once adoption work begins, it is the legal responsibility of the safety leaders to ensure that all members of the group are able to work safely on any given day. Therefore, safety leaders must make sure that they and each member of their group understand and can conform to all the requirements listed in the AAH Permit Special Provisions.

The safety leaders must:

- Provide a comprehensive safety training session for all group members prior to their working on the highway.
- Repeat the group safety training session each year.
- Conduct a brief safety review each time the group goes out to work at the site.
- Provide Caltrans with at least five days notice prior to each work event.
- Begin work within 30 calendar days of the permit’s start date.
- Ensure that the tasks listed in the encroachment permit package are completed as scheduled.
- Ensure that participants follow safety procedures while working.
- Notify Caltrans if there is a change of group leader or contact information.
- Notify Caltrans if you wish to cancel your adoption.

The Adopt-A-Highway Program

Local Adopt-A-Highway Coordinators

District 1:
(707) 441-5761

District 2:
(530) 225-3277

District 3:
(530) 741-4002

District 4:
(510) 286-4421,
(510) 286-6227

District 5:
San Luis Obispo
& Santa Barbara:
(805) 542-4755

Santa Cruz,
San Benito, &
Monterey:
(805) 542-4755

District 6:
Kings, Madera,
& North Fresno:
(559) 445-5394

Kern, Tulare, &
South Fresno:
(559) 488-4022

District 7:
Ventura, North & West Los Angeles:
(213) 897-4273

South & East Los Angeles:
(213) 897-3871

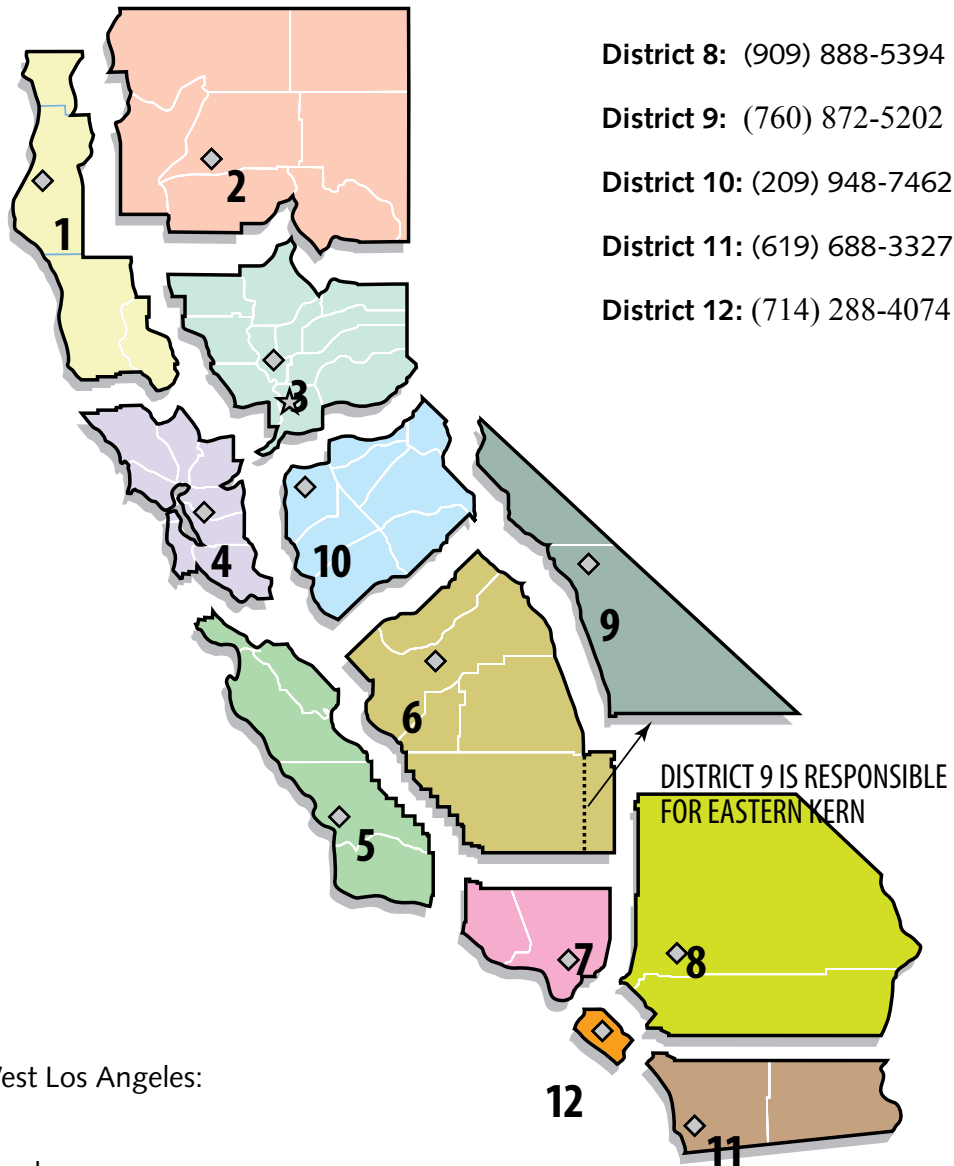
District 8: (909) 888-5394

District 9: (760) 872-5202

District 10: (209) 948-7462

District 11: (619) 688-3327

District 12: (714) 288-4074



The Adopt-A-Highway Program



Call Toll Free!

1-866-ADOPTAHWY

or 1-866-236-7824

adopt-a-highway.dot.ca.gov

For individuals with sensory disabilities, this document is available in Braille, large print, on audiocassette, or computer disk. To obtain a copy in one of these alternate formats, please call or write to the:

California Department of Transportation
Maintenance Program, MS-31
1120 N Street
Sacramento, CA 95814



■
Voice: (916) 654-4329
or
TTY: CRS-711



The Adopt-A-Highway Program is not a forum for advertising or public discourse.



ADOPT-A-HIGHWAY Instructions for Completing an Adopt-A-Highway Program Application

Date Received - Date Completed: This section is for Caltrans use. The Adopt-A-Highway (AAH) Coordinator will enter these dates.

Adoption Type(s): At least one adoption type must be checked.

Adoption Site(s) Requested: Each row must list a single site:

ADOPTION SITE(S) REQUESTED: If you do not know a site's post mile range, please call 1-866-236-7824 for assistance or leave the field empty and your District Adopt-A-Highway Coordinator will call you.					
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S)	
LR	Sacramento	50	24 - 26 Freeway	<input checked="" type="checkbox"/> North or East Bound	<input checked="" type="checkbox"/> South or West Bound

- **Type:** Enter the adoption type abbreviation shown in the "Adoption Type(s)" section of the application. For example, "LR" is shown as the abbreviation for "Litter Removal."
- **County:** Enter the county where the site is located.
- **Route:** Enter the route number where the site is located. For park and rides and bike trails, use the nearest route.
- **Post Mile Range - Location Type:** Applicants may contact the District AAH Coordinator to obtain this information or may leave this field empty. If the field is left empty, the District AAH Coordinator will contact the applicant to discuss the desired location and will enter the post mile range and location type on the applicant's behalf.
- **Directions(s):** Check one or both directions. Litter removal participants normally adopt both sides of conventional (two-lane) highways but may adopt one or both sides of freeways or wide expressways.
- **Unlabeled Fields** The circled fields in the above example are for Caltrans use. (The District AAH Coordinator will enter a code into the fields, indicating the action to be taken for the requested locations.)

Applicant Information: The name entered into the "Individual, Organization, Agency, or Business Name" field determines what may be displayed on the AAH recognition panel. For more information regarding recognition panel rules, please obtain a copy of the *Adopt-A-Highway Recognition Panel Design Guidelines* from the District AAH Coordinator.

- **Individual:** An individual must apply using his or her legal first and last name. Use of a middle name or initial is optional. Use of a nickname will be considered on a case-by-case basis. If the applicant is an individual, this person must also be the primary contact.

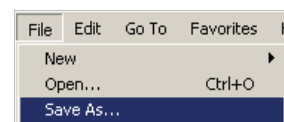
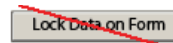
APPLICANT INFORMATION: Businesses must submit a copy of their business license or other proof of business name.					
INDIVIDUAL, ORGANIZATION, AGENCY, OR BUSINESS NAME <i>Joe's Donuts</i>			WORK WILL BE PERFORMED BY (Minimum age for participants is 18 years) Volunteers: Aged <input type="checkbox"/> 16+ <input checked="" type="checkbox"/> 18+ <input type="checkbox"/> Hired Contractor		
ADDRESS <i>1120 P Street</i>		CITY <i>Sacramento</i>	STATE <i>CA</i>	ZIP CODE <i>95815</i>	
NAME OF PRIMARY CONTACT (Must be at least 21 years old) <i>Joe Jones</i>		TITLE <i>Owner</i>	E-MAIL <i>joesdonuts@comcast.net</i>		
PHONE NO. <i>(916) 232 3332</i>	ALT. PHONE NO. <i>(916) 232 3334</i>	FAX <i>(916) 232 3338</i>	ALTERNATE CONTACT (Required, must be at least 21 years old) <i>Mary Jones</i>		ALT. CONTACT'S PHONE NO. <i>(916) 232 3337</i>
SIGNATURE OF APPLICANT'S PRIMARY CONTACT <i>Joe Jones</i>				DATE <i>11/24/08</i>	

- **Organization:** An organization must apply using the organization's complete name.
- **Agency:** An agency must apply using the agency's legal name.
- **Business:** A business, even if it is a nonprofit business, must submit documentation verifying its legal business name along with its Program Application. The business name entered on the application must exactly match the name displayed on the documentation. The following documents can be used to verify a business name: business license, seller's permit, city or county tax certificate, articles of incorporation, or a Business Entity Detail from the Secretary of State's Business Search page (<http://kepler.sos.ca.gov>). Please contact the District AAH Coordinator if you are unable to provide any of the documents listed above. Other documents will be considered on a case-by-case basis.
- **Memorials:** An applicant may wish to participate in honor of a deceased person. In this case, instead of the applicant's name, the words, "In Memory of," plus the deceased person's name(s) are entered into the field. For example, "In Memory of John Doe." The deceased person's first name may be used without the last name. Use of a middle name or initial is optional. Use of a nickname will be considered on a case-by-case basis. If several persons are to be memorialized, a group name will be considered on a case-by-case basis. For example, "In Memory of the Doe Family."
- **Work Will Be Performed By:** An anticipated crew type must be checked. Adopters may perform adoption tasks as volunteers or they may hire a contractor to perform adoption tasks on their behalf. A list of approved contractors is available from the District AAH Coordinator. The name of the contractor does not need to be submitted with the Program Application.
- **Contact Information:** Green shaded fields in the example above are optional. All other information is required.
 - Sponsor Applicants: A contractor may not be listed as the primary or alternate contact.
 - Volunteer Applicants: Persons entered as the primary and alternate contacts must be at least 21 years old and will be considered the group's leaders. Both group leaders must attend a safety orientation at Caltrans. At least one group leader will be expected to be present at each work event.
- **Authorized Signature:** This must be the primary contact's signature. A contractor may not sign on behalf of its sponsor.

Contractor Information: The fields in this section must be left empty unless the Program Application is being submitted by an authorized contractor of behalf of the adopter.

Applicant Eligibility Approval: This section is for Caltrans use. A District Deputy Director of Maintenance will approve or deny each applicant's eligibility.

CAUTION: Pressing the "Lock Data on Form Button" will disable your ability to edit the form. Instead, perform a "Save As" to save the Program Application.





ADOPT-A-HIGHWAY

Adopt-A-Highway Sponsor FAQs

Who Administers the Adopt-A-Highway Program?

The Adopt-A-Highway (AAH) Program is solely administered by the California Department of Transportation (Caltrans).

What is the Difference Between an Adopt-A-Highway Volunteer and an Adopt-A-Highway Sponsor?

An adopter has the option to use its own forces to perform adoption tasks or to hire a contractor to perform adoption tasks on its behalf. The first arrangement is considered a “volunteer adoption;” the second is considered a “sponsored adoption.” In a sponsored adoption, both the sponsor and its contractor receive an AAH Encroachment Permit (Permit). The sponsor’s Permit is considered the “parent” Permit. The contractor’s Permit is considered a “double” Permit and is completely dependant on the existence of a corresponding parent Permit.

What is an Adopt-A-Highway Contractor and How Do I Locate One?

An AAH service contractor is an independent business that has met Caltrans’ license and insurance requirements. In addition, an AAH service contractor must conform to all laws and regulations concerning business and professional licensing, workers’ compensation insurance, and fair employment practices. A list of contractors who have met these requirements is available from AAH coordinators. A sponsor is responsible for obtaining and discontinuing the services of a contractor. A sponsor may obtain bids from more than one contractor. The AAH service contractor will prepare a contract covering the work to be provided, which a sponsor should carefully read before signing. All funds paid to a contractor remain with the contractor.

What is the Relationship between Contractors, Sponsors, and Caltrans?

Caltrans has no involvement in the contract established between a sponsor and its hired contractor. A contractor may prepare and submit paperwork associated with an adoption on behalf of its sponsor, or, the sponsor may work directly with an AAH coordinator to establish an adoption. Caltrans may contact a sponsor, or a sponsor may contact Caltrans, at any time during the adoption process or Permit period, even if the contractor submitted AAH paperwork on its sponsor’s behalf.

Is a Fee Charged to Participate in the AAH Program?

Caltrans does not charge a fee to apply to, or to participate in, the AAH Program. If an AAH contractor prepares and submits AAH paperwork on its sponsor’s behalf, the contractor might charge for these services.

Contractors are supplied with AAH litter bags free of charge. (Volunteer adopters are provided with AAH litter bags and safety gear.) Caltrans collects and disposes of filled AAH litter bags and other debris cleared from the adoption site free of charge. However, planting or graffiti removal adopters must provide materials and equipment at their own cost.

Is a Fee Charged for AAH Signs?

An AAH courtesy sign consists of a base sign and a recognition panel “overlay.” The recognition panel displays the adopter’s name and is attached to the base sign. Caltrans does not charge a fee for manufacturing and installing a base sign or for attaching a recognition panel to a base sign. Caltrans also does not charge a fee



for manufacturing a “standard” recognition panel - one with plain black lettering. An adopter may provide to Caltrans adhesive-backed logos or colored lettering at its own cost. Caltrans does not charge a fee for mounting supplied artwork onto a recognition panel. Caltrans supplies blank recognition panels to contractors (and volunteer adopters) free of charge.

A contractor may offer to design, manufacture, and deliver its sponsor’s recognition panel to Caltrans. If authorized to do so on its Permit, a contractor may also attach the recognition panel onto a base sign. A contractor will charge its sponsor for these services.

A recognition panel’s design must be approved by an AAH coordinator before it can be installed. For information on what may be displayed on an AAH recognition panel, please obtain the “Ordering Signs” documents from the AAH Internet site: <http://adopt-a-highway.dot.ca.gov/ordering.htm>.

Does My Contractor Have to Work if My Recognition Panel is Not Installed?

Yes. AAH work is not contingent on the installation of a recognition panel. A contractor must attend a safety orientation and begin work within 30 days of the start date on its Permit, regardless of whether or not the sponsor’s recognition panel has been installed. In addition, work must continue throughout the Permit period, even if a panel is damaged, stolen, or a sign is knocked down.

What Happens if I Cancel My Permit?

Permits are issued for a period of five years. A sponsor may convert to a volunteer adoption, cancel its adoption, or change contractors at any time without consequence or fee from Caltrans. If any of these changes occur, the existing contractor’s Permit is no longer valid and Caltrans will cancel it.

However, it is important to note that changing a Permit arrangement with Caltrans does not negate the contract obligation established between a sponsor and its contractor. A sponsor is advised to carefully examine the terms of its contract with its contractor prior to making any change. Permit provisions establish that it is the sponsor’s responsibility to notify Caltrans of any such change.

What Happens if My Contractor Cancels Its Permit?

If a contractor voluntarily cancels its Permit, the sponsor’s Permit is still valid. The AAH coordinator will give the sponsor a deadline of no more than 30 calendar days to decide whether to cancel its own Permit, hire a new contractor, or convert to a volunteer adoption.

Who Provides Adopt-A-Highway Program Quality Assurance?

Even though Caltrans has no involvement in the contract established between a sponsor and its contractor, Caltrans has the authority to enforce AAH Program Regulations and Permit provisions. Caltrans monitors a contractor’s performance for work quality and safety. If a minor infraction occurs, Caltrans will warn the contractor directly. However, if minor infractions continue or a more serious infraction occurs, Caltrans will issue a warning notice. A warning notice is sent to the sponsor and a copy is sent to its contractor. A contractor’s Permit will be revoked if a third warning notice is necessary. If a contractor (or one of its employees) acts with a deliberate disregard for their own safety, the safety of Caltrans employees, or the safety of the traveling public, the contractor’s Permit will be immediately revoked.

What Happens if My Contractor’s Permit is Revoked?

If a contractor’s Permit is revoked, the contractor may no longer work at the adoption site. A contractor has the right to appeal the revocation. The sponsor’s Permit remains valid and the adoption site is held until the appeal deadline has passed or, if an appeal is submitted, until the appeal process has been completed. During this time, Caltrans is responsible for maintenance activities at the site.

If the contractor does not appeal, or if the revocation is upheld in spite of the appeal, the AAH coordinator will give the sponsor a deadline of no more than 30 calendar days to decide whether to cancel its own Permit, hire a new contractor, or convert to a volunteer adoption. If the contractor does appeal and the revocation is reversed, then the contractor’s Permit will be reinstated and the adoption will continue for the duration of the Permit period.

To obtain more information regarding the AAH Program, please visit AAH Internet site: <http://adopt-a-highway.dot.ca.gov> or call your District AAH Coordinator at 1-866-ADOPTAHWY (1-866-236-7824).

FOR CALTRANS' USE:

DATE RECEIVED - INITIALS	DATE COMPLETED
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Program applications are subject to review and approval. If a requested location is already adopted, your group will be placed on a waiting list. If a requested location is available for adoption, you will be sent an Adopt-A-Highway Encroachment Permit Application to sign and return.

ADOPT-A-HIGHWAY

The Adopt-A-Highway Program and its courtesy signs are not a forum for advertisement or public discourse. Adopters are not guaranteed a sign. Signs will display the name of the individual, organization, agency, or business providing the adoption service. Subject to approval, organizations and businesses may display their logo along with their name, or, they may display their logo by itself.

ADOPTION TYPE(S)

- LR: Litter Removal
 VC: Vegetation Control¹
 WC: Wildflower Planting¹
 Other _____
 GR: Graffiti Removal
 TP: Tree and shrub Planting¹
 SWP: "Spot" Wildflower Planting^{1,2}

¹Once a requested location becomes available, you will be required to submit work plans and a work schedule for review and approval

²Spot wildflower planting adopters do not receive a sign.

ADOPTION SITE(S) REQUESTED: If you do not know a site's post mile range, please call 1-866-236-7824 for assistance or leave the field empty and your District Adopt-A-Highway Coordinator will call you.

TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound
TYPE	COUNTY	ROUTE	POST MILE RANGE - LOCATION TYPE	DIRECTION(S) <input type="checkbox"/> North or East Bound	<input type="checkbox"/> South or West Bound

APPLICANT INFORMATION: Businesses must submit a copy of their business license or other proof of business name.

INDIVIDUAL, ORGANIZATION, AGENCY, OR BUSINESS NAME			WORK WILL BE PERFORMED BY (Minimum age for participants is 16 years) Volunteers: Aged <input type="checkbox"/> 16+ <input type="checkbox"/> 18+ <input type="checkbox"/> Hired Contractor		
ADDRESS		CITY	STATE	ZIP CODE	
NAME OF PRIMARY CONTACT (Must be at least 21 years old)			TITLE	E-MAIL	
PHONE NO.	ALT. PHONE NO.	FAX	ALTERNATE CONTACT (Required, must be at least 21 years old)		ALT. CONTACT'S PHONE NO.
SIGNATURE OF APPLICANT'S PRIMARY CONTACT					DATE

CONTRACTOR INFORMATION: Complete only if application is submitted by contractor on behalf of a sponsor group.

CONTRACTOR'S BUSINESS NAME	CONTRACTOR REPRESENTATIVE	<input type="checkbox"/> Recognition Panel Installation and Removal Requested
SIGNATURE OF CONTRACTOR'S REPRESENTATIVE		DATE

APPLICANT ELIGIBILITY APPROVAL - FOR CALTRANS' USE:

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	SIGNATURE OF DISTRICT DEPUTY DIRECTOR OF MAINTENANCE	DATE
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PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual has the right upon request and proper identification, to inspect all personal information in any record maintained on the individual by an identifying particular. Direct any inquiries on information maintenance to your IPA Officer.

ADOPT-A-HIGHWAY PERMIT SPECIAL PROVISIONS

TR-0156 (Rev. 09/2009)

1. **AUTHORITY:** The Department's authority to issue encroachment permits is provided under Division 1, Chapter 3, Articles 1 - 3, Section 660 to 734 of the Streets and Highways Code.
2. **REVOCAION/CANCELLATION:** This permit may be revoked by the Department for noncompliance with permit provisions or for failure of the permittee, or their representative to adhere to direction given by a Departmental representative. These provisions are subject to modification or abrogation at any time. This permit may be temporarily suspended due to construction or other State operations at, or within, the vicinity of the site.

Permittee may cancel their permit at any time without consequence from the Department. Permittees using contractors are responsible for terminating those arrangements.
3. **ASSIGNMENT:** No parties other than the permittee, or permittee's authorized representative, are allowed to work under this permit.
4. **ACCEPTANCE OF PROVISIONS:** Permittee understands and agrees to accept these Adopt-A-Highway Permit Special Provisions and all attachments to this permit, for any work to be performed under this permit. It is understood and agreed by the permittee that performing work under this permit shall constitute acceptance.
5. **PERMITTEE RESPONSIBILITY:** No person shall enter the State's right of way to perform work until the Department's Maintenance Supervisor has given the permittee's group/crew leader a safety orientation, and, all participants have received safety training from the permittee's group/crew leader as described in items 20 and 24.

It is the responsibility of the permittee to notify the District Adopt-A-Highway Coordinator of any change of permittee's address, phone number, or contact person.
6. **PLAN CHANGES:** Changes to plans, specifications, and permit provisions are not allowed without prior approval from the Department.
7. **AGE OF PARTICIPANTS:** No minors under the age of 16 are permitted to participate in the program. Minors, 16 and 17 years of age, may participate; however, there must be one adult supervisor for every five minors present at the work site. The adult supervisor must be at least 21 years old and must walk along with the group. Volunteer group leaders must be adults who are at least 21 years old.
8. **BEGINNING OF WORK:** Work authorized by this permit shall begin **after a safety orientation has been completed and within 30 calendar days from the date of issuance**, regardless of whether or not the permittee's Adopt-A-Highway courtesy sign(s) and/or recognition panel(s) have been installed. Work shall not be discontinued if the permittee's courtesy sign is damaged or stolen.
9. **ADVANCE NOTICE OF WORK:** Permittee must notify the Department's Maintenance Supervisor listed on Attachment A (Adopt-A-Highway Special Provisions) of their plans to work at least five days, but no more than one month, before the event.
10. **WORK DAYS AND HOURS:** Work must be performed during daylight hours. If weather (or other adverse circumstance) causes decreased visibility or a public hazard, work shall immediately be discontinued. Work shall not be conducted on, or within twenty-four hours preceding, the following holidays or holiday weekends: New Year's Day, Martin Luther King, Jr.'s Birthday, Washington's Birthday, Cesar Chavez's Birthday, Easter, Memorial Day, Independence Day (July 4th), Labor Day, Veteran's Day, Thanksgiving and the day after, and Christmas. Unless specified, work is permitted the day following a legal holiday or holiday weekend.
11. **PARTICIPATION IN STATEWIDE EVENTS:** Weather permitting, volunteer litter removal groups shall schedule work during the "Great American Cleanup-California" (March-May) and "California Cleanup Day" (September) events in order to support Adopt-A-Highway's participation in national and international cleanup events.
12. **CONFLICTING ENCROACHMENTS:** Permittee shall yield start of work to ongoing, prior authorized, work adjacent to or within the limits of the project site.
13. **PERMIT AT WORK SITE:** Permittee shall keep the complete permit package (Adopt-A-Highway Encroachment Permit, Adopt-A-Highway Permit Special Provisions, and if applicable, plans and work schedule) or a copy thereof, at the work site and show it upon request to any Department representative or law enforcement officer. If the permit package is not kept and made available at the work site, the work shall be suspended. In addition, a copy of the encroachment permit must be displayed in the windshield of each vehicle parked on the right of way. Vehicles without permits may receive traffic citations.
14. **PARKING AT THE WORK SITE:** Participant's personal vehicles shall not interfere with the free flow of traffic or pedestrians. Vehicles used to transport participants or materials may legally park on the right of way provided that they are located completely *off of the pavement and a minimum of six feet from any traffic lane*. If this is not possible, participants must walk to and from the site or, if the site has a shoulder, participants can use a drop-off and pick-up arrangement.
15. **WORK PROCEDURES:** Work shall proceed in the direction facing traffic. A posted safety lookout shall be used when fellow participants are unable to watch oncoming traffic.

Work shall not be performed on or within six feet from any traffic lane or on median strips. Participants shall not walk or run across access-controlled highways (freeways), including on-ramps and off-ramps unless there are crosswalks. Participants shall not work on unstable or slippery ground, on slopes greater than approximately 40°, on bridges, in tunnels, or inside culverts. Unless excluded by the aforementioned conditions, or entered on Attachment A, Work Procedures, litter removal and vegetation control shall be performed behind soundwalls.
16. **PUBLIC TRAFFIC CONTROL:** All forms of traffic control, including shoulder, lane, and ramp closures, signs, cones, vehicles, or any other traffic control device are prohibited under this permit.
17. **SAFETY EQUIPMENT:** It is required that all participants wear hard hats, safety vests, gloves, and protective eye wear while on the State's right of way. The Department will provide these and, if needed, litter pickers to volunteers free of charge. In addition, participants are required to wear long pants and substantial leather shoes or boots with ankle support. Any State-furnished, personal protective equipment, unused materials, and tools shall be returned upon termination of the permit.
18. **LITTER BAGS:** Participants shall use white, Adopt-A-Highway bags provided by the Department. Securely tied, filled bags must be placed at least six feet from the edge of traffic lanes and off of paved shoulders. Bags must be placed in locations where they are not obstructing drainage and where Departmental maintenance forces can easily see them and safely retrieve them. Whenever possible, bags

should be stacked together and/or placed 100 feet from structures. It is important for participants to leave their filled bags at the site so that the Department can verify that work frequencies are being met. Also, the monthly count of white bags collected, enables the Department to quantify the value of the Adopt-A-Highway Program. (Participants may take bags of recyclables home.)

19. STORAGE OF EQUIPMENT AND MATERIALS: Unless specified in the Permittee's planting and/or work plans, storage of equipment and materials (other than filled, Adopt-A-Highway litter bags) on the State right of way is not authorized under this permit.

20. SAFETY PROCEDURES FOR VOLUNTEER GROUPS:

A. Designate group leaders. Each permittee shall designate a group leader and an alternate group leader to represent the group. Unless otherwise notified, the Department considers the group leader to be the individual whose name appears on the attached encroachment permit.

Unless otherwise notified, the Department considers the alternate group leader to be the individual named as the alternate contact on the Adopt-A-Highway Program Application.

B. Attend a Caltrans safety orientation. Both the group leader and the alternate group leader shall schedule and attend a safety orientation given by the Department's Maintenance Supervisor. The "Adopt-A-Highway Safety Orientation Checklist for Volunteers" will be reviewed, signed, and copies given to the group leaders.

C. Obtain safety equipment: Safety equipment and a copy of the Adopt-A-Highway safety video shall be issued during the Caltrans safety orientation. Participants who need them will also receive Adopt-A-Highway litter bags and litter pickers. Additional safety equipment and litter bags may be obtained as needed throughout the permit period from the Department's Maintenance Supervisor.

D. Provide safety training to all group members. The group leader or alternate group leader shall then provide safety training for all participants before they attend a work event. The encroachment permit and special provisions shall be explained and part two of the Adopt-A-Highway safety video must be viewed.

E. Conduct safety reviews before each work event. The group leader or alternate group leader shall conduct a brief, off-site safety review each time the group goes out to work. The "Safety Requirements for Participants" and the "Bag It, Move It, or Leave It?" handouts shall be reviewed. The group leader or alternate group leader shall ensure that all participants are equipped with safety gear and that minors will be adequately supervised. The group leader or alternate group leader must participate in the work event.

F. Provide annual safety training. The group leader or alternate group leader shall hold an annual safety training refresher for all participants. Once again, the encroachment permit and special provisions shall be explained and part two of the Adopt-A-Highway safety video viewed.

G. Report Injuries, Accidents, and Incidents. The following occurrences shall be reported to the District Adopt-A-Highway Coordinator by the next business day: injuries resulting in an individual seeking medical treatment, vehicular damage resulting in an insurance claim and/or police report, and incidents where the California Highway Patrol was contacted.

H. Report changes in contact information or leadership to the District Adopt-A-Highway Coordinator. New group leaders, appointed during the permit period, must make arrangements to attend a safety orientation given by the Department's Maintenance Supervisor, not the permittee's previous group leaders.

21. ADOPT-A-HIGHWAY SIGNS: The Department shall furnish, install, and maintain an Adopt-A-Highway courtesy sign(s) and standard recognition panel(s) at the adoption site in recognition of the Permittee's contribution. Standard recognition panels shall display the Permittee's name in black, block letters on a white background. Permittees may furnish a customized, recognition panel(s) at their own expense. Specifications for the recognition panel's wording, size, color, type style, placement, and any subsequent modifications shall be solely determined and approved by the Department. (Note: "Spot" Wildflower and Supplemental Litter Removal adoptions do not meet minimum requirements for a courtesy sign.) **Neither the Adopt-A-Highway Program nor its courtesy signs are intended to provide a forum for advertisement, solocitation, or public discourse.**

22. WHEN AN ADOPT-A-HIGHWAY CONTRACTOR IS UTILIZED: Individuals, organizations, and businesses may adopt segments of highway and have the required adoption work performed by a professional business through contract or agreement. Contractors must submit a separate Adopt-A-Highway Permit Application and will be issued a "double permit." Only contractors that have been pre-approved by the Department may be utilized. In order to receive Departmental approval, contractors must submit and maintain the following documents:

A. Liability Insurance: Contractors with employees shall maintain \$1,000,000 of general liability insurance for each occurrence, plus \$2,000,000 of excess liability insurance (totaling \$3,000,000). Contractors who do not utilize paid employees shall maintain \$1,000,000 in general liability insurance for each occurrence; no excess liability insurance is required. All certificates of liability insurance shall name the State of California Department of Transportation as additional insured.

B. Vehicular insurance, in the minimum amount of one million dollars, is required of all contractors.

C. Worker's compensation insurance, in the minimum amount of one million dollars, is required for contractors who employ persons to perform work authorized under this permit.

D. Professional licensing as required by the California Contractors State License Board and/or the California Department of Pesticide Regulation to perform work authorized under this permit. **Subcontracting is not permitted under the Adopt-A-Highway Program.**

E. County and/or city business licenses as required by local governments to perform work authorized under this permit.

Contractors are required to provide a minimum notice of 30 days to the Department's District Adopt-A-Highway Coordinator or State-wide Adopt-A-Highway Coordinator before any reduction in coverage and/or cancellation of coverage becomes effective.

23. INSTALLATION OF RECOGNITION PANELS BY ADOPT-A-HIGHWAY CONTRACTORS: Adopt-A-Highway contractors may install recognition panels at specific locations if the work is authorized on page one of the attached Encroachment Permit (Adopt-A-Highway) and they have received an Adopt-A-Highway Service Contractor Recognition Panel Installation Order.

ADOPT-A-HIGHWAY PERMIT SPECIAL PROVISIONS

TR-0156 (Rev. 09/2009)

24. SAFETY PROCEDURES FOR ADOPT-A-HIGHWAY CONTRACTORS:

- A. Attend a Caltrans safety orientation.** Adopt-A-Highway contractors shall abide by safety requirements set forth by California Occupational Safety and Health Administration (Cal-OSHA). In addition, the contractor's crew leader must schedule and attend a safety orientation given by the Department's Maintenance Supervisor. The "Safety Orientation Checklist for Adopt-A-Highway Contractors" will be reviewed, signed, and a copy given to the crew leader.
- B. Report Injuries, Accidents, and Incidents.** The following occurrences shall be reported to the District Adopt-A-Highway Coordinator by the next business day. Injuries resulting in an individual seeking medical treatment, vehicular damage resulting in an insurance claim and/or police report, and incidents where the California Highway Patrol was contacted.
- C. Contractor's crew must carry an identification card.** The card must list the employee's name, the name of the Adopt-A-Highway contractor, and a phone number where the crew leader can be reached during working hours.

25. PERMITS FROM OTHER AGENCIES: This permit is invalid if the permittee has not obtained all permits necessary and required by law, from Cal-OSHA, the Public Utilities Commission of the State of California (PUC), the California Contractors State License Board, the California Department of Pesticide Regulation, or any other public agency having jurisdiction.

26. COST OF WORK: Unless stated in the permit, or a separate written agreement, the permittee shall bear all costs incurred for work within the State right of way and waives all claims for indemnification or contribution from the State.

27. LABOR CODE COMPLIANCE - PREVAILING WAGES: If the scope of work granted under this Adopt-A-Highway permit is performed under a contract between the permittee/adopter and a contractor, and falls within the parameters of the Labor Code section 1720(a)(1) definition of a "public work" in that it is construction, alteration, demolition, installation, repair or maintenance, The permittee/adopter herein agrees to require its contractor to conform to the provisions of Labor Code sections 1720 through 1815, all applicable regulations and coverage determinations issued by the Department of Industrial Relations. Adopt-A-Highway adopters agree to include prevailing wage requirements in any service contract for public work. Work performed by Adopt-A-Highway adopter's own forces or persons working voluntarily without compensation are exempt from the Labor Code's prevailing wage requirements.

28. UNDERGROUND SERVICE ALERT (USA) NOTIFICATION: Any excavation requires compliance with the provisions of Government Code Section 4216 et. seq., including, but not limited to, notice to a regional notification center, such as Underground Service Alert (USA). The permittee shall provide notification at least 48 hours before performing any excavation work within the right of way.

29. ARCHAEOLOGICAL/HISTORICAL: If any archaeological or historical resources are revealed in the work vicinity, the permittee shall immediately stop work and notify the Department's Maintenance Supervisor.

30. DURATION OF PERMIT: Unless otherwise specified, this permit is valid for five calendar years from the date of issuance. Permittees may apply for additional five-year permits, provided that the permittee and/or the permittee's contractor have satisfactorily met

the terms of the existing permit and the site remains suitable for adoption. If the permittee wishes to reapply, a notice of such intent shall be submitted to the District Adopt-A-Highway Coordinator at least 30 days prior to the expiration date of this permit.

31. NO PRECEDENT ESTABLISHED: This permit is issued with the understanding that it does not establish a precedent.

32. RESPONSIBILITY FOR DAMAGE: The State of California and all officers and employees thereof, including but not limited to the Director of Transportation and the Deputy Director, shall not be answerable or accountable in any manner for injury to or death of any person, including but not limited to the permittee, persons employed by the permittee, persons acting in behalf of the permittee, or for damage to property from any cause. The permittee shall be responsible for any liability imposed by law and for injuries to or death of any person, including but not limited to the permittee, persons employed by the permittee, persons acting in behalf of the permittee, or for damage to property arising out of work, or other activity permitted and done by the permittee under a permit, or arising out of the failure on the permittee's part to perform his obligations under any permit in respect to maintenance or any other obligations, or resulting from defects or obstructions, or from any cause whatsoever during the progress of the work, or other activity or at any subsequent time, work or other activity is being performed under the obligations provided by and contemplated by the permit.

The permittee shall indemnify and save harmless the State of California, all officers, employees, and State's contractors, thereof, including but not limited to the Director of Transportation and the Deputy Director, from all claims, suits or actions of every name, kind and description brought for or on account of injuries to or death of any person, including but not limited to the permittee, persons employed by the permittee, persons acting in behalf of the permittee and the public, or damage to property resulting from the performance of work or other activity under the permit, or arising out of the failure on the permittee's part to perform his obligations under any permit in respect to maintenance or any other obligations, or resulting from defects or obstructions, or from any cause whatsoever during the progress of the work, or other activity or at any subsequent time, work or other activity is being performed under the obligations provided by and contemplated by the permit, except as otherwise provided by statute.

The duty of the permittee to indemnify and save harmless includes the duties to defend as set forth in Section 2778 of the Civil Code. The permittee waives any and all rights to any type of expressed or implied indemnity against the State, its officers, employees, and State contractors. It is the intent of the parties that the permittee will indemnify and hold harmless the State, its officers, employees, and State's contractors, from any and all claims, suits or actions as set forth above regardless of the existence or degree of fault or negligence, whether active or passive, primary or secondary, on the part of the State, the permittee, persons employed by the permittee, or acting on behalf of the permittee.

For the purpose of this section, "State's contractors" shall include contractors and their subcontractors under contract to the State of California performing work within the limits of this permit.

Recognition Panel Design Guidelines

Although there is advertising value inherent in Adopt-A-Highway signs, they are not a forum for advertising or public discourse. Their purpose is to recognize who is providing the adoption service, not what services they provide, what products they sell, or where they are located. Therefore only the name and/or logo of the adopter may be displayed.

Recognition panels must display the “Organization/Business Name” that is entered on the Adopt-A-Highway Program Application.



Documentation Requirements for Recognition Panels

- Businesses must submit a copy of their business license with their AAH Program Application.
- Other documentation is not required until AAH Encroachment Permit Applications are submitted. Businesses and organizations wishing to display a logo must provide a copy of the logo being used in a corporate document (i.e. business card, letterhead, web site, etc.). All adopters planning to purchase and provide decals to be placed on their recognition panel must submit a scaled (reduced proportionally) and colored proof of the proposed design.



Summary of Panel Design Rules

- **Logos:** Adopters may display logos on their recognition panels. Logos containing words other than the organization or business name are not permitted under any circumstance.
- **Decorative Type:** Only logos can contain stylized lettering. Otherwise, names must be displayed in sans-serif lettering such as Helvetica or Arial. Lettering must be either all capitals or all upper and lower case.
- **Use of Colors:** Colors are permitted, however, the use of red, orange, or yellow (or any combination thereof) for logos and lettering shall not exceed 30% of the panel. Fluorescent, neon, reflective, or ‘dayglow’ colors may not be used. Unless part of a logo, group names must be a single color.
- **50% White Background:** The area covered by the name and/or the logo cannot exceed 50% of the panel. In other words, at least 50% of the panel must retain its reflective white background. The panel design must allow for white margins on all four sides of the panel. A 1-inch margin is required on small signs and a 2-inch margin is required on large signs. Margin area is counted toward the 50% white background requirement but white lettering is not.
- **Same-Named Businesses or Organizations:** If necessary to distinguish an adopter from another with the same name, the panel may display a community name. If there is more than one same-named business in a community, the business’ street name may be displayed instead of the community name. Organizations do not have the street name option. Individuals are not permitted either option.
- **Memorials:** Only the words, “In Memory Of,” plus a deceased person’s name(s) are permitted.
- **Web-Based Entities:** Only entities that operate exclusively on the Internet and whose legal business or organizational name is the same as appears in their Internet domain name are permitted to display their domain name on their recognition panels. Very few entities are able to meet these requirements.

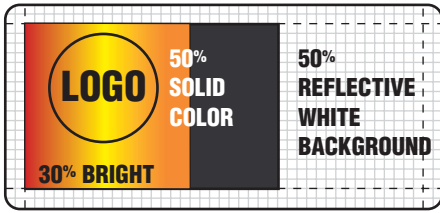
In all circumstances, the items to be displayed on recognition panels are solely determined by Caltrans. A complete copy of Adopt-A-Highway “Sign Restrictions and Controls” can be downloaded from our web site: <http://adopt-a-highway.dot.ca.gov>.

3 INCH
4 INCH
5 INCH

Light
Color

Remember, to a passing motorist, panels will appear less than 1/2 inch tall. For best readability, choose dark colors for lettering and use the largest-possible type size and/or logo size.

LARGE SIGNS (Freeways)



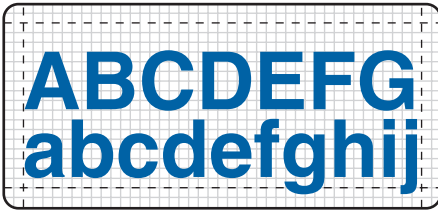
- Panel size is 45" x 21".
- Image area after 2" margin is 41" x 17".
- Minimum letter height is 3".
- Logos should be at least 12" tall.



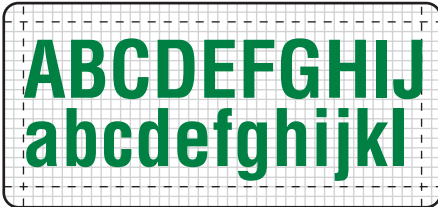
3" TYPE
15 Capital Letters
19 Lower Case Letters



3" CONDENSED
18 Capital Letters
23 Lower Case Letters

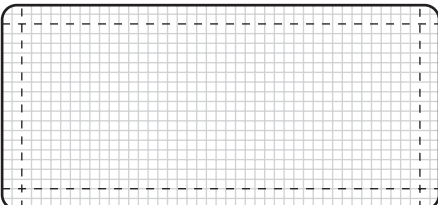
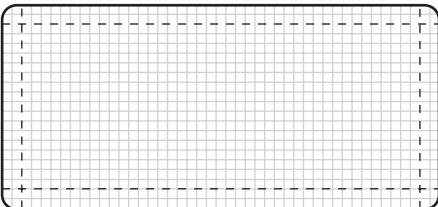


5" TYPE
7 Capital Letters
10 Lower Case Letters



5" CONDENSED
10 Capital Letters
12 Lower Case Letters

Try Out Your Ideas!



SMALL SIGNS (Conventional Highways)



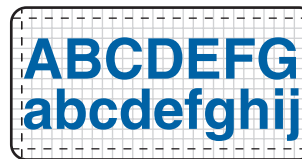
- Panel size is 30" x 15".
- Image area after 1" margin is 28" x 13".
- Minimum letter height is 2".
- Logos should be at least 8" tall.



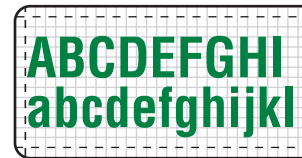
2" TYPE
15 Capital Letters
19 Lower Case Letters



2" CONDENSED
18 Capital Letters
22 Lower Case Letters

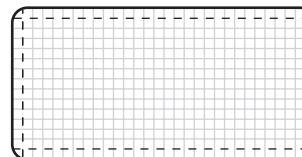
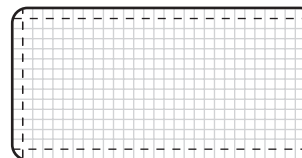
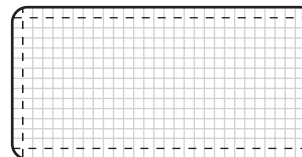


4" TYPE
7 Capital Letters
10 Lower Case Letters



4" CONDENSED
9 Capital Letters
12 Lower Case Letters

Try Out Your Ideas!





ADOPT-A-HIGHWAY

Caltrans District 8 Adopt-A-Highway Service Contractors

<http://adopt-a-highway.dot.ca.gov>

The Adopt-A-Highway (AAH) Program is administered by the California Department of Transportation (Caltrans). This listing is provided for informational purposes only and does not constitute endorsement by Caltrans or any of its employees. An informational handout, called "Adopt-A-Highway Sponsor FAQ's," is available on the AAH web site. Please read the handout before contacting any of the service contractors listed below.

Adopt-A-Highway Maintenance Corp.

Address: 3158 Red Hill Ave. #200, Costa Mesa, CA 92626

Sales Representative: Mr. Ryan Dunham, Operations Manager

Phone: 800-200-0003, Ext. 337

Fax: 866-277-5163

E-Mail: RDunham@adoptahighway.com

Web Site: <http://www.adoptahighway.com>

Services Offered: *Litter Removal, Graffiti Removal, Vegetation Control*

All Pro Painting

Address: , ,

Sales Representative:

Phone:

Fax:

E-Mail:

Web Site: www.allpropaintinginc.com

Services Offered: *Graffiti Removal*

California Highway Adoption Co.

Address: 1731 Massachusetts Avenue, Riverside, CA 92507

Sales Representative: Ms. Jennifer A. Coleman, District Sales Manager

Phone: 619-255-1674

Fax: 866-773-6407

E-Mail: Jennifer@adoptahwy.com

Web Site: <http://www.adoptahwy.com/>

Services Offered: *Litter Removal, Vegetation Control, Wildflower Planting, Tree and Shrub Planting*

Litter Removal Service of America

Address: 4407 Manchester Ave. 201, Encinitas, CA 92024

Sales Representative: Ms. Michele Waldron, Territory Manager

Phone: 800-390-2420

Fax:

E-Mail: michele@adoptahighway.net

Web Site: <https://adoptahighway.net/>

Services Offered: *Litter Removal, Vegetation Control*

Allison Harnden

From: Tony Decker <tony@adoptahwy.com>
Sent: Thursday, June 6, 2019 10:52 AM
To: Allison Harnden
Subject: Re: I-15 Temescal Valley

Hello Allison,

Thanks you for contacting me. Our company provides Adopt-A-Highway litter services to many local Sponsors throughout the State of California especially Riverside County. We have offices in Riverside, San Diego, Sacramento and Phoenix AZ.

Our pricing is as follows - Highway # 15 Post Mile 32-34 NB Litter service 2 x a month for the 2 mile stretch of freeway - **\$315 a month.**

The cost to make and install your custom sign is **\$150** (1 time fee billed on the 1st months billing).

Note on this area - This section of highway usually generates a considerable amount of trash and debris. Twice a month litter service is crucial for this area.

I will mail you my business card and a brochure for your convenience. **Our website is Adoptahwy.com**

Sincerely,

Tony Decker
California Highway Adoption Company



June 25, 2019

Board of Directors
Temescal Valley Water District

RE: General Manager's Report

Dear Board:

The following is a brief status report on a number of issues that I have been involved in since the last meeting.

- Working on non-potable water supply improvements
 - Park Canyon Drive RW line – **Provided Deleo the executed easement document for signature**
- Working on Conservation opportunities and RW/NP conversion locations
 - **New District programs for turf and nozzles**
- Working with Land Developers on water and sewer fees for multiple infill projects.
 - Deleo adjacent to Tom's Farms – **no news**
 - Forest Boundary – **home building continues**
 - Retreat Infill – **Kiley Court – Plans signed**
 - Temescal Canyon Road at Campbell Ranch Road – **Approved by Planning Commission – Developer requested Water and Sewer fee costs – Met with engineering team on design. Developer requesting CFD funding. CFD denied – possible JCFA – currently plans in for review**
 - Kiley Family Trust Property – **Tract Map Stage**
- Terramor CFD – **CFD 4 annexation to be completed 5-28**
- Terramor Review:
 - RW and Potable Tank – **In Construction – painting of interior and exterior continues**
- Terramor Onsite Water, Sewer and RW improvements
 - Work continues Improvement Area 2
- Sycamore Creek:
 - TM 36317 Water Sewer and RW improvement plans – **TVWD infrastructure is 90% complete – Booster SP complete – ready to tie in.**
- WRF Secondary Percolation:
 - Grading of site – **Finished – in operation – one last overflow pipe needed**
 - Storm drain relocation/repair – **Finished**
- WRF 225K GPD upgrade
 - **WRF out to Bid**

Temescal Valley Water District

22646 Temescal Canyon Road | Temescal Valley, CA 92883-4106 | tel: 951.277.1414 | fax: 951.277.1419
www.temescalvwd.com

MEMORANDUM

DATE: June 25, 2019
TO: Board of Directors
Temescal Valley Water District
FROM: General Manager
SUBJECT: Generator Replacement Project – Final Payment Request

BACKGROUND

The District approved the replacement of the Emergency Generator as a sewer capital project and entered into a contract with ACS Engineering in the amount of \$415,400.

The project is complete.

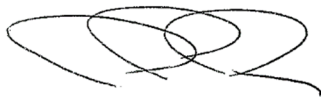
Contract -	\$415,400
Earned to Date -	\$415,400
5% retention -	\$ 25,720
Earned less retention -	\$389,680
Paid to date -	<u>\$315,704</u>
DUE -	\$ 73,976

RECOMMENDATION

It is recommended that the Board of Directors:

1. Authorize the payment of \$99,696 which is a current payment of \$73,976 and a retention payment of \$25,720 after Notice of Completion filed and the District receives all Unconditional Lien Releases.

Respectfully submitted,



Jeff Pape
General Manager

ACS Engineering, Inc.
 33 Hammond, Suite 209
 Irvine, CA 92618

Phone: 949-297-3777
 FAX: 949-215-1117

Bill To:

Moote Companies/
 TVWD
 22646 Temescal Canyon Road
 Corona, CA 92883

Invoice

Invoice Number: 7 Final
 Job: Generator Replacement ...
 P.O. Number: 10/2017-F-2
 Date: 6/19/2019
 Terms: Net 30

Description	Price	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
A. GENERAL								
Mobilization	8,000.00	8,000.00	100.00%	0	8,000.00	0.00%	100.00%	0.00
Bond	12,000.00	12,000.00	100.00%	0	12,000.00	0.00%	100.00%	0.00
Develop construction water	8,000.00	8,000.00	100.00%	0	8,000.00	0.00%	100.00%	0.00
Intercept existing 1" C from DPL1 and extend to new generator	6,400.00	6,400.00	100.00%	0	6,400.00	0.00%	100.00%	0.00
Intercept existing 4" C & 1" C from ATS and extend to new generator	22,000.00	22,000.00	100.00%	0	22,000.00	0.00%	100.00%	0.00
Bond to existing ground rod	13,000.00	13,000.00	100.00%	0	13,000.00	0.00%	100.00%	0.00
Remove and replace to match the existing including sawcut and disposal	8,000.00	8,000.00	100.00%	0	8,000.00	0.00%	100.00%	0.00
Label and coil 10" of conductors in RTU	1,400.00			1	1,400.00	100.00%	100.00%	1,400.00
Add 20A/2P Breaker	1,600.00			1	1,600.00	100.00%	100.00%	1,600.00
Remove and Dispose of existing generator, fuel tank and pad	23,000.00	23,000.00	100.00%	0	23,000.00	0.00%	100.00%	0.00
Identify and remove all power and control conductors to generator	2,000.00	2,000.00	100.00%	0	2,000.00	0.00%	100.00%	0.00
Remove and dispose of existing 120V circuits from panel DPL1	3,000.00	3,000.00	100.00%	0	3,000.00	0.00%	100.00%	0.00
Furnish and install all conduit	35,000.00	35,000.00	100.00%	0	35,000.00	0.00%	100.00%	0.00
Furnish and install new generator per technical specs	272,000.00	217,600.00	80.00%	0.2	272,000.00	20.00%	100.00%	54,400.00
	<u>415,110.00</u>				<u>415,110.00</u>			

5995070 CECTO

Subtotal	\$57,400.00
Sales Tax (0.0%)	\$0.00
Payments/Credits	\$0.00
Total	\$57,400.00
Balance Due	\$57,400.00

We offer quality engineering and field work at competitive rates. Thank you for your business.

June 20, 2019

Board of Directors
Temescal Valley Water District

Re: Water and Sewer Operations – May 2019

Dear Board Members:

Temescal Valley Water District operations personnel perform the following tasks on a regular and routine basis:

- Managed 218.94 acre-feet of water through system.
- Collected monthly potable water samples. We are now collecting four samples per week as required by the State Water Resources Control Board, Division of Drinking Water. Collected monthly and weekly wastewater samples as required by Regional Water Quality Control Board.
- Submitted monthly SMR and the Annual Storm Water Report for 2019 to the Regional Water Quality Control Board for: Temescal Valley Wastewater Reclamation Facility
- Submitted monthly report to the State Water Resources Control Board, Division of Drinking Water for: TVWD distribution system monitoring.
- Read 5652 water meters.
- 17 shut offs.
- Responded 134 service calls.
- Installed 14 meters for the various developers
- Responded to 99 USA Dig Alerts to mark District underground utilities.

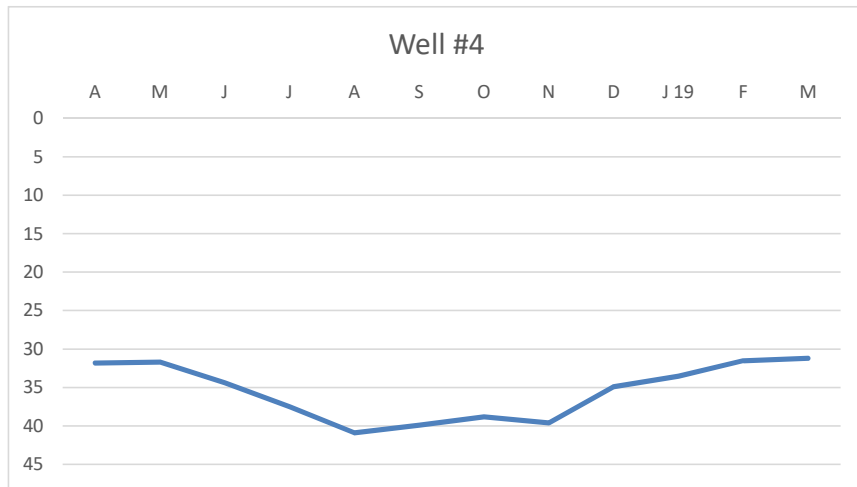
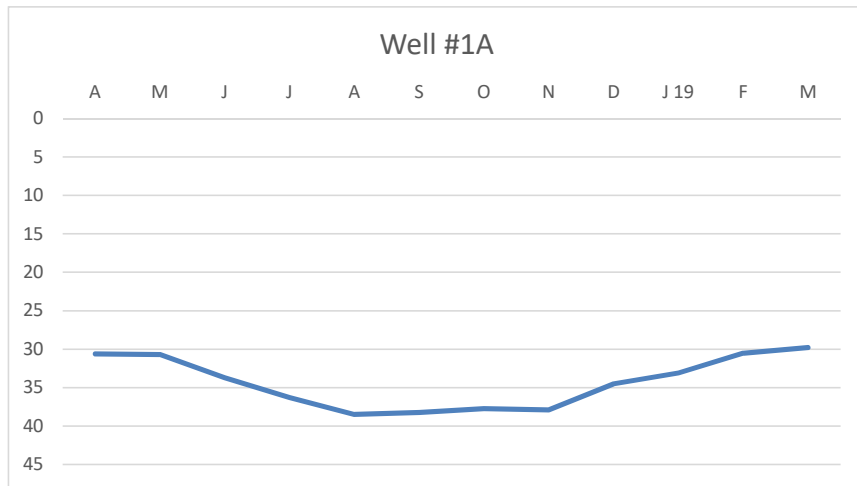
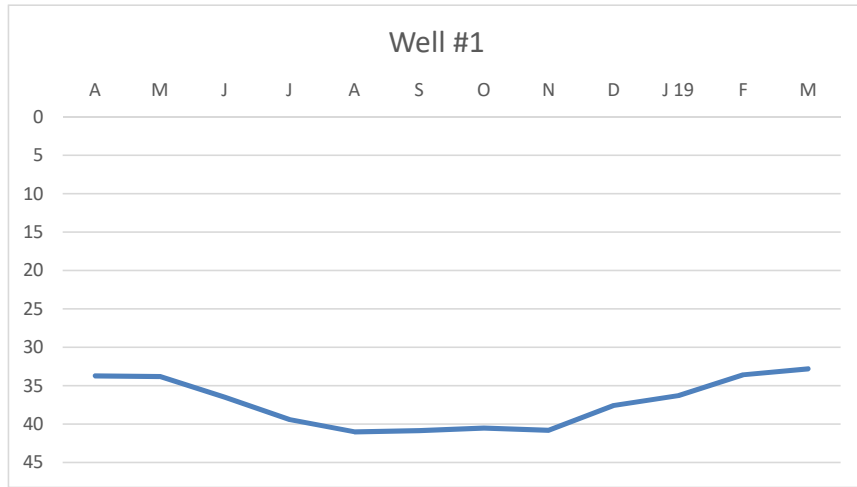
In addition to the above regular and routine tasks we also performed the following operational tasks.

- Maintained aesthetic appearance of all District facilities.
- 2 loads of biosolids were hauled off this month.
- Staff is currently cleaning the District's collection system utilizing an outside contractor.

- Contractors were on site to commission our new generator for the Main Office and Wastewater Facility as part of the plant expansion project. The generator was placed into service after successful testing.

Sincerely,

Paul Bishop, Superintendent



TEMESCAL VALLEY WATER DISTRICT
ENGINEERING DEPARTMENT

DISTRICT ENGINEER'S MONTHLY REPORT

Date: June 20, 2019
To: Jeff Pape, General Manager
From: Justin Scheidel, District Engineer
Subject: Engineering Activities Update for the Month of June 2019

Following is a summary of the status of current engineering projects:

PLAN CHECKING & DEVELOPER RELATED PROJECTS

Terramor Reservoirs Project (1401.1610) – Engineering review previously completed, currently under construction.

Tract 33688 Water, Sewer and Recycled Plan Check (10555, Phase 6) – 2nd plan check completed, comments returned to the Engineer for incorporation.

Warm Spring Drive (10555, Phase 10) – Final mylars signed and the project is currently under construction.

Tract 37153 “Motor Court Development” (10555, Phase 11) – 2nd plan check completed and comments were returned to the Engineer for incorporation. Currently under review by the County of Riverside.

TVWD Water Reclamation Facility Expansion (9830) – The project is currently out for public bid. The public bid opening for the project will occur on 7/2/19.

CAPITAL IMPROVEMENT PROJECTS

Status

Dawson Canyon 1320 Potable Water Reservoir Design (1401.1810): Dawson Canyon Reservoir Design: Conducted site topographical survey, completed preliminary mechanical design of the proposed reservoir, and conducted utility research for the proposed connection pipeline along Dawson Canyon Road. Base drawings were submitted to Structural, Electrical and Corrosion Sub-Consultants and we are currently waiting for their 90% design drawings and specifications. The preliminary alignment for the pipeline has been created and easement documents are currently being drafted for both the pipeline, and the reservoir site. The 90% design submittal for the project is scheduled to be completed on July 26th.

60% Design Completed

AS-NEEDED ENGINEERING SERVICES

Status

General Engineering Initiated During FY 2018/19

Project 1401.1801: As-Needed Potable Water Engineering: Development of the district engineering report and attendance of the District’s board meeting.

- Project 1401.1802: Non-Potable Water Related Services for FY 2018/19: Coordination for master plan update.
- Project 1401.1803: Wastewater Related Services for FY 2017/18: Conducted coordination for the WWTP expansion bidding process.
- Project 1401.1804/5: Potable /Wastewater GIS Updates for FY 2017/18: Various updates and improvements to the District's GIS system to incorporate facility modifications and developer additions. **Completed**
- Project 1401.1806/7: Potable/Wastewater Engineering Studies: Reviewed the potable water inspection reports completed by Dive Corr Inc. and provided recommendations for rehabilitation actions to be completed in the next fiscal year. **Completed**
- Project 1401.1808: General GIS Support: Updating of the GIS database and re-formatting as-built catalog. General support provided for updating GIS information discovered during master plan updates. Completed updates for all new developments within the District and currently linking as-built drawings to online GIS database. **Currently 90% Complete**
- Project 1401.1809: Sewer System Management Plan Assistance: No work completed this month. **Completed**
- Project 1401.1811: Water System Master Plan Update: Draft water system master plan submitted to the General Manager for review. We will work with the general manager to review the document, run additional operation scenarios in the model, and provide a final master plan to the District for future development planning. **Draft Report Completed**
- Project 1401.1812: Non-Potable Master Plan Update: Draft non-potable water system master plan submitted to the General Manager for review. We will work with the general manager to review the document, run additional operation scenarios in the model, and provide a final master plan to the District for future development planning. **Draft Report Completed**
- Project 1401.1813: Sycamore Creek Rehab Project: No work completed this month. **Completed**
- Project 1401.1814: Corona Service Conversion: No work completed this month. **Waiting for Direction from Corona**
- Project 1401.1815: Sewer System Master Plan Update: Completed import of GIS information into the model. Currently wrapping up edits to the sewer system and fixing bugs to facilitate calibration of the model. **50% Complete**